

THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

March 12, 2024

LAND ACKNOWLEDGEMENT

REGULAR MEETING AT 7:00 P.M.:

- Confirmation of the minutes of the TRI council meeting held on February 26, 2024 (1)
- Confirmation of the minutes of the public meeting held on February 27, 2024 (2)
- Confirmation of the minutes of the regular council meeting held on February 27, 2024 (3)
- List of proposed resolutions (4)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

- Amy Tilley, Waste Management Administrator – March 2024 report (5)
- Keith McCoy, Roads Supervisor – March 2024 report (6)

ACCOUNTS FOR APPROVAL:

- List of accounts for approval – March 2024 (7)

APPLICATIONS: None

BY-LAW (S):

- #16-2024 – To accept a transfer of land (8)
- #17-2024 – To establish a public highway (9)
- #18-2024 – To confirm the proceedings of Council at its February 2024 meetings (10)
- #19-2024 – To amend the Township of Armour's Fee By-law – Two readings (11)
- #20-2024 – To adopt an Energy Reporting & Conservation & Demand Management Plan (11a)

REPORTS:

- Planning Report – March 2024 (12)
- Building Report – March 2024 (13)
- Heritage Festival – March 2024 (14)
- Historical Society – Meeting of February 12, 2024 (15)
- Seasonal Report – Ice rink – Winter 2023/24 (16)
- Planning Board – Meeting of March 6, 2024
- AHHC – Meeting of March 7, 2024
- Recreation Report – KCC meeting of March 4, 2024 & updates (17)
- Other reports?

CORRESPONDENCE:

#18 TO #23

UNFINISHED BUSINESS:

- Discussion paper – Moving Forward on Community & Critical Service Planning (24)

NEW BUSINESS:

- Fire Department – Certificate of Water Tanker Shuttle Accreditation (25)
- Request for signage – Three Mile Lake – Discussion (26)

CLOSED SESSION: IF REQUIRED

DATES TO REMEMBER:

- March 10, 2024 – Daylight Saving Time
- March 14, 2024 – DSSAB
- March 17, 2024 – St. Patrick's Day
- March 18, 2024 – Historical Society
- March 19, 2024 – First day of spring
- March 20, 2024 – Library Board
- March 21, 2024 – Agricultural Society
- March 22, 2024 - Interim Taxes – First Installment Due Date
- March 26, 2024 – Regular Council Meeting



Any member of the public who wishes to attend the Council meeting virtually may contact the Deputy-Clerk by 4:00 pm on Tuesday, March 12, 2024 via telephone at 705-382-3332 or by email at deputyclerk@armourtownship.ca .

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL MINUTES

February 26, 2024

The combined in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, February 26, 2024 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance for were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: John Theriault, Clerk-Treasurer/ Administrator, Charlene Watt, Deputy-Clerk and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors John Wilson, Ryan Baptiste, Sean Cotton and Ashley Brandt; Staff: Denis Duguay, CAO-Clerk, Tammy Wylie, Treasurer and Graham Smith, Arena Manager.

Township of Ryerson Council present included Mayor George Sterling, Councillors Glenn Miller, Delynn Patterson, Beverly Abbott, and Dan Robertson; Staff: Brayden Robinson, CAO/Treasurer, Nancy Field, Clerk, Dave McNay, Fire Chief; Ken Stevenson, Deputy Chief and Cam Haffner, Fire Prevention Officer.

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on October 23, 2023 were approved as amended.

DECLARATION OF PECUNIARY INTEREST: None

DISCUSSION ITEMS:

Budgets and Reports

Fire Department

The Fire Chief presented the 2024 final draft fire budget. The operating budget for the fire department is increasing by 8.86% or \$40,100 and the capital budget is increasing by \$630,689 or 574.68% giving a total increase of \$670,789 or 119.30%. In the operating budget the wages are increasing by \$22,600, the new equipment is increasing by \$9,100 and the vehicle expense is increasing by \$6,800. The capital budget includes the purchase of a new pumper for \$669,400 and the engineering of the new fire hall for \$50,000. Questions were asked and answered. The Township of Armour passed a resolution approving the 2024 Fire Department's budget.

Arena

The Arena Manager presented the 2024 final draft arena budget and a 2023 summary report. The operating budget is increasing by \$60,443 or 21.61% and the capital budget is increasing by \$28,250 or 26.65% giving a total increase of \$88,683 or 23.00%. Operating changes include an increase in revenues of \$35,450, an increase of \$58,254 in salaries & benefits, \$6,528 in insurance, \$9,991 in utilities, \$5,900 for the maintenance of the Zamboni \$4,500 for the Agricultural Society's tents and other increases which are due mostly to the increase in use of the arena. Increases in the capital budget are related to the repair and maintenance of the facility. Questions were asked and answered. The Township of Armour passed a resolution approving the 2024 Arena budget.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL MINUTES

February 26, 2024

Library

The Library CEO presented the 2024 final draft library budget. The total library budget is increasing by \$8,119 or 4.57%. This increase is mostly due to inflation. Questions were asked and answered. The Township of Armour passed a resolution approving the 2024 Library budget.

TRI Council also discussed the possibility of amending the Shared Services Agreement to change the calculation of each municipalities' share of the budget from being based on the number of membership cards to a set percentage. This subject will be discussed further in the future.

Waste Management

The Waste Management Administrator presented the 2024 final draft waste management budget. The total waste management budget is increasing by \$21,271 or 7.76%. Due to an increase in hours and a replacement of an employee, the salaries are increasing by \$35,231, which is offset by a \$15,000 reduction in the capital budget. Questions were asked and answered. The Township of Armour passed a resolution approving the 2024 Waste Management budget.

Blue Box Program Transition

The Waste Management Administrator presented a report on the transitioning of the blue box to full producer responsibility. The report covered some background information. The report included some discussion items and some questions which need to be answered before finalizing the transition. TRI Council discussed the report and the Waste Management Administrator will be completing more research and report back at a future TRI Council meeting.

Update New Fire Hall

The Township of Ryerson provided a report presenting an update on the new fire hall project. EMS has dropped out of the project. Therefore, this project will now be the sole responsibility of the three municipalities. The report advised each partner of their share of this project. It also provided a schedule of how the project should move forward. The preliminary costs to start this project have been included in the 2024 Fire Department budget. If the partners agree with the construction schedule and to cover their share of the cost of this project, then this project can move forward. The Township of Armour passed a resolution approving the construction schedule and their share of the cost of this project.

The Village of Burk's Falls, because of the financial burden this project will impose on each municipality, requested that this project be delayed five (5) years.

Update New Library Project

The Clerk-Treasurer/Administrator of the Township of Armour provided a report presenting an update on the new library project. The report covered the work which has been accomplished for the replacement of the library. It also requested some direction and some decisions from the three municipalities. After some discussion, the Township of Armour passed a resolution supporting the inclusion of monies in their budget to bring this project to the tendering stage.

Representative on the OPP Detachment Board

TRI Council reviewed an email which provided information on the creation of an OPP Detachment Board. One representative will need to be appointed to represent the Township of Ryerson, the Village of Burk's Falls and the Township of Armour. Each municipality passed a resolution appointing Dan Robertson to the OPP Detachment Board.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL MINUTES

February 26, 2024

Water and Sewer Expansion and Connections

TRI Council discussed how water and sewer connections are completed and where the systems are available in our community. The Village of Burk's Falls was asked why a request for a connection has not yet been completed. The Village of Burk's Falls advised TRI Council that the agreement giving them authority over the water and sewer connections on Commercial Drive is presently in their lawyers' hands and that they should receive a response within a week.

Agricultural Society – Fall Fair/Arena Ice

TRI Council discussed a request from the Agricultural Society to the Village of Burk's Falls to remove the arena ice during the Fall Fair, which they are looking at making into a three-day event. Based on the information provided by the Agricultural Society, the agreement the Society has with the Village of Burk's Falls requires the Village to take out the ice for the Fall Fair. The Agricultural Society needs to know if they can use the arena so that they may advise their vendors.

The Village of Burk's Falls is requesting that the agreement be forwarded to them for review. They also invited the Agricultural Society to attend their Council meeting to discuss this issue.

Other Business

TRI Council was advised that although there presently are problems with the new hospital build, in this region, we need to stay positive and support it. We also need to stay involved in the conversation so that our needs are taken into consideration.

TRI Council was also advised that the Burk's Falls Health Team and the Sundridge and District Medical Centre both received an ongoing grant which will create five-and one-half positions in the health community. This will improve services in our region.

NEXT MEETING:

The next meeting is scheduled for May 27, 2024 and will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 9:15 p.m.

RESOLUTIONS:

Resolution #TRI-1 - Moved by Dorothy Haggart-Davis, seconded by Chris Hope; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on October 23, 2023, as amended. Carried

Resolution #TRI-2 - Moved by Dorothy Haggart-Davis, seconded by Rod Blakelock; That the Council of the Township of Armour approves the 2024 Burk's Falls and District Fire Department budget, in the net amount of \$1,233,078, with the Township of Armour's share being \$589,905. Carried

Resolution #TRI-3 - Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour approves the 2024 Armour Ryerson Burk's Falls Memorial Arena budget, in the net amount of \$474,359, with the Township of Armour's share being \$158,120. Carried

Resolution #TRI-4 - Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approves the 2024 Burk's Falls Armour & Ryerson Union Library, in the net amount of \$185,739, with the Township of Armour's share being \$70,432. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL MINUTES

February 26, 2024

RESOLUTIONS cont'd:

Resolution #TRI-5 - Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour approves the 2024 TRI R Waste Management budget, in the net amount of \$295,421, with the Township of Armour's share being \$143,908. Carried

Resolution #TRI-6 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour approves the construction schedule for the proposed new fire hall presented in the February 26, 2024 Fire Hall Project Update TRI Council report from the Township of Ryerson and agrees to fund their share, in the estimated amount of \$1,435,200, of this project. Carried

Resolution #TRI-7 - Moved by Wendy Whitwell, seconded by Rod Blakelock; That the Council of the Township of Armour approves the addition of their share of the cost of bringing the new library project to the tendering process stage, estimated at \$18,960, to their 2024 budget. Carried

Resolution #TRI-8 - Moved by Rod Blakelock, seconded by Wendy Whitwell; Be it resolved that Council of the Township of Armour appoints Dan Robertson to be the representative of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls on the OPP Detachment Board. Carried

Resolution #TRI-9 - Moved by Glenn Miller, seconded by Jerry Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 9:15 p.m. until the next regular TRI Council meeting scheduled for May 27, 2024 to be hosted by the Village of Burk's Falls. Carried

Rod Ward, Mayor

John Theriault, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

PUBLIC MEETING MINUTES

February 27, 2024

The Council of the Corporation of the Township of Armour held a virtual public meeting on Tuesday, February 27, 2024 at 6:46 p.m., in the Armour Township Council Chambers to consider an amendment to By-Law #27-95, as amended, the Armour Township Comprehensive Zoning.

Those in attendance were: Mayor Rod Ward; Councillors Jerry Brandt, Dorothy Haggart-Davis and Wendy Whitwell; Absent: Councillor Rod Blakelock; Guests: Robert Miller, Municipal Planner, Stewart Rice, Kim Deschenes and Ted Shelley; Staff: John Theriault, Clerk/Treasurer-Administrator and Charlene Watt, Deputy Clerk.

This public meeting is with respect to consideration of the proposed Zoning By-Law amendment under Section 34 of the *Planning Act* to amend by By-Law No. 27-95, as amended. The purpose of this By-law is to add a definition and zoning provisions for Flag Lots to the Armour Township comprehensive Zoning By-law. This By-law applies to all non-waterfront, non-floodplain and non-wetland areas in the Rural (Ru) Zone and the Residential Settlement (RS) Zone of the Township. The proposed Zoning By-law amendment conforms with the regulations of the Armour Township Official Plan. Notice of the public meeting was given by prepaid first class mail on January 30, 2024 to the ministries and agencies as required by the *Planning Act*. Notice was also published in the digital Almaguin News for one month, from February 1, 2024 to March 1, 2024 and on the Township of Armour website.

No written submissions were received.

No one spoke in support of the amendment.

No one spoke in opposition to the amendment.

Questions were asked and answered.

Council will consider all the comments from the public in attendance before making a decision.

The public meeting for the proposed zoning by-law amendment to amend the zoning by-law to add a definition and zoning provisions for Flag Lots to the Armour Township comprehensive Zoning By-law adjourned at 6:49 p.m.

Rod Ward, Mayor

John Theriault, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

February 27, 2024

The regular meeting of the Council of the Township of Armour was held on Tuesday, February 27, 2024 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Rod Blakelock, Jerry Brandt, Wendy Whitwell and Dorothy Haggart-Davis; Delegations: Ted Shelley, Ken McCue and Joan McCue; Guest: Nieves Guijarro; Staff: John Theriault, Clerk-Treasurer/Administrator and Charlene Watt, Deputy-Clerk.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the regular Council meeting held on February 13, 2024 were approved as circulated.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Ted Shelley, owner of 291 Doe Lake Road approached Council with a proposal to transfer ownership of his house to the Township. He believes that his house is part of the local history and that it should be preserved as a historical building and heritage centre. The original house was constructed in the 1800s and known as the Bay View House Hotel until it burned in the 1930s. Part of the house was rebuilt in about 1935. Some contents would also be included in the donation. In exchange, he asked that Council pay the property taxes and allow him to live in the house until he can no longer. He invited Council to plan a visit to the property. Council advised Mr. Shelley that they would forward his request to staff to obtain a report on the dwelling. The Historical Society will also be consulted.

Ken and Joan McCue purchased a property last year with a trailer on it. They reside in Burk's Falls and visit the lot on a regular basis but do not sleep in the trailer. They were not aware of the municipal trailer by-law or that the trailer had already been on the property for five years. They are asking Council to reduce the fees for the sixth and seventh year so that they can use their trailer. Ken has asked for a three-year extension, Council agreed to two years only. Council advised the couple that they cannot make exceptions to the by-law without creating a precedent that they would have to apply to everyone else. Council will consider amending the fees for the trailer licensing for the sixth and seventh years. Staff will report back to Council.

ACCOUNTS FOR APPROVAL: None

APPLICATIONS: None

BY-LAWS:

By-law #13-2024 being a by-law to amend Zoning By-law #27-95 to add flag lots was read in its entirety and passed by resolution.

By-law #14-2024 being a by-law to accept a transfer of land designated as Part 3 of Registered Plan 42R-22089 was read in its entirety and passed by resolution.

By-law #15-2024 being a by-law to establish a public highway designated as Part 3 of Registered Plan 42R-22089 was read in its entirety and passed by resolution.

REPORTS:

A report was given on the February 14, 2024 library meeting.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

February 27, 2024

REPORTS cont'd:

A verbal report was given on the February 15, 2024 meeting of the Agricultural Society. The 2024 Fall Fair will run for three days this year.

Council reviewed the Economic Development report for February 2024, the minutes of the February 24, 2024 meeting and the 2024 work plan. Council passed a resolution approving the work plan.

Council reviewed the EMS minutes of February 22, 2024.

Council discussed the TRI Council meeting of February 26, 2024. The new format of passing resolutions worked well for passing budgets and opened conversations. Council discussed the Township's various priority projects. Staff will investigate and report back to Council on how to get these projects completed.

CORRESPONDENCE:

Council reviewed a resolution from the Municipality of Wawa asking for Council's support in requesting that the Province create a new community fire protection and fire prevention insurance system. Council passed a resolution of support.

Council received a letter from the Council of Renfrew requesting their support in making the Federal and Provincial Governments aware that small rural and urban water and wastewater systems are financially unsustainable and to work with municipal organizations to study this problem. Council passed a supporting resolution.

Council reviewed a letter from the Town of Petrolia requesting their support in asking ROMA and OGRA to recombine their yearly conference. Council passed a resolution of support.

Council reviewed a news release from Ontario News advising that the Province is cutting wait times and delivering better health care in Ontario.

Council reviewed a news release from Ontario News advising that the Province has released the 2023-2024 third quarter finances.

Council reviewed a news release from Ontario News advising that the Province is protecting people from the high cost of a provincial carbon tax.

Council reviewed a news release from Ontario News advising that the Province is making it easier to build electric vehicle charging stations.

Council reviewed an email advising that the Burk's Falls Health Team has received a permanent yearly grant of \$290,000 and that the Sundridge & District Medical Centre has also received a permanent grant of \$327,237 to expand their primary care teams.

Council reviewed a news release from Ontario News advising that the Province is delivering on commitments.

UNFINISHED BUSINESS:

An update was given to Council on their request to investigate the possibility of purchasing some MTO properties.

NEW BUSINESS: None

RESOLUTIONS:

Resolution #54 - Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular council meeting held on February 13, 2024, as circulated. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

February 27, 2024

RESOLUTIONS cont'd:

Resolution #55 - Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #13-2024 being a by-law to amend Zoning By-law #27-95 to add flag lots and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #56 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #14-2024 being a by-law to accept a transfer of land and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #57 - Moved by Wendy Whitwell, seconded by Rod Blakelock; That the Council of the Township of Armour have read and approve By-law #15-2024 being a by-law to establish a public highway and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #58 - Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour approves the ACED 2024 work plan as presented. Carried

Resolution #59 - Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour supports the Municipality of Wawa, the Township of South Glengarry and the County of Prince Edward in requesting that the Province create a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities. Carried

Resolution #60 - Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour supports the County of Renfrew in requesting that the Federal and Provincial Governments be made aware that rural and small urban water and wastewater systems are financially unsustainable and that the Association of Municipalities of Ontario, the Rural Ontario Municipalities Association and the Federation of Canadian Municipalities examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally. Carried

Resolution #61 - Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour supports the Town of Petrolia in requesting that ROMA and OGRA boards re-establish a combined OGRA & ROMA annual conference. Carried

Resolution #62 - Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour adjourn this regular council meeting at 9:35 p.m. until the next regular council meeting scheduled for March 12, 2024 or at the call of the Mayor or the Clerk. Carried

Rod Ward, Mayor

John Theriault, Clerk

LIST OF PROPOSED RESOLUTIONS FOR MARCH 12, 2024

ITEM # ON AGENDA

(1)

That the Council of the Township of Armour approves the minutes of the TRI Council meeting held on February 26, 2024 as circulated.

ITEM # ON AGENDA

(2)

That the Council of the Township of Armour approves the minutes of the public meeting held on February 27, 2024 as circulated.

ITEM # ON AGENDA

(3)

That the Council of the Township of Armour approves the minutes of the regular council meeting held on February 27, 2024 as circulated.

ITEM # ON AGENDA

(5)

That the Council of the Township of Armour supports the Township of Perry and the Municipality of Chatham-Kent in requesting that the Province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources.

ITEM # ON AGENDA

(7)

That the Council of the Township of Armour approves the March 2024 accounts, in the amount of \$410,030.08 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same.

ITEM # ON AGENDA

(8)

That the Council of the Township of Armour have read and approve By-law #16-2024 being a by-law to accept a transfer of land and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(9)

That the Council of the Township of Armour have read and approve By-law #17-2024 being a by-law to establish a public highway and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(10)

That the Council of the Township of Armour have read and approves By-law #18-2024 being a by-law to confirm the proceedings of Council at its February meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(11)

That the Council of the Township of Armour have read a first and second time By-law #19-2024 being a by-law to update the fees or charges for services provided by the Township of Armour and to rescind By-law #8-2024.

ITEM # ON AGENDA

(11a)

That the Council of the Township of Armour have read and approves By-law #20-2024 being a by-law to adopt an Energy Reporting & Conservation & Demand Management Plan for 2024 to 2029 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(18)

That the Council of the Township of Armour supports the County of Lambton in requesting that the Province upload from local municipalities the responsibility of and costs associated with the continued construction, operation and maintenance of major municipality owned highways throughout Ontario to the Ontario Ministry of Transportation or alternatively appropriately increase the Ontario Community Infrastructure Fund to municipalities as to fairly and equitably allocate resources to Ontario municipalities.

ITEM # ON AGENDA

(19)

That the Council of the Township of Armour supports the Town of Lincoln in requesting that the Province increase funding to libraries and museums and recognize that libraries and museums are national assets and that strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being and community resilience.

ITEM # ON AGENDA

(20)

That the Council of the Township of Armour supports the Municipality of Brighton in requesting that the Province initiate a transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across Ontario.

ITEM # ON AGENDA

(24)

That the Council of the Township of Armour supports the "Community and Critical Services Planning for the Township of Armour" discussion/proposal paper as presented at the March 12, 2024 council meeting and directs staff to forward the paper to the Village of Burk's Falls and the Township of Ryerson to obtain their comments and views.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for March 26, 2024 or at the call of the Mayor or the Clerk.



WASTE MANAGEMENT REPORT – MARCH 12, 2024

ONGOING BUSINESS

- Spring clean up has begun.
- Landfill compacting to resume once footprint dries up.
- Storage container for mattresses arrived and ready to fill.
- Awaiting “offer of compensation” from Circular Materials.
 - Waste Connections Bracebridge reached out for information to assist them in preparing for blue box transition.
- Resolution of support to amend the Ontario Blue Box Regulation to include “ineligible sources”

BAG TALLY – GATE INFORMATION 2024

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
TOTAL 2024	2,333		223	1,367		3,923
2024 % OF TOTAL	59.470%		5.684%	34.846%		100%
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
TOTAL 2023	2,249		225	1,253		3,727
2023 % OF TOTAL	60.343%		6.037%	33.620%		100%
January 2022	1,189	172	124	679	37	2,201
February 2022	983	78	180	569	6	1,816
TOTAL 2022	2,422		304	1,291		4,017
2022 % OF TOTAL	60.294%		7.568%	32.138%		100%



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried."

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Bm', is written in dark ink.

Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities

March 5, 2024

The Honourable Doug Ford
Premier of Ontario
Via Email: premier@ontario.ca

The Honourable Andrea Khanjin
Minister of the Environment, Conservation and Parks
Via E-mail: minister.mecp@ontario.ca

Re: Request to the Province to Amend Blue Box Regulation for 'Ineligible' Sources

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 4, 2024 supported the following resolution from the Township of Perry regarding the above noted matter;

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Municipality of Chatham-Kent hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, Local MPP all Ontario Municipalities.

Sincerely,

**Judy
Smith**

Digitally signed by

Judy Smith

Date: 2024.03.05

10:19:56 -05'00'

Judy Smith, CMO

Director Municipal Governance/Clerk

C

Local MPP

Ontario Municipalities

6



STAFF REPORT

Date: March 12th, 2024
To: Council
From: Keith McCoy
Subject: Road Report

WINTER MAINTENANCE RECAP FEBRUARY

The month of February was relatively light for winter maintenance operations. Over the course of month the roads department responded to 7 sanding and 6 plowing events.

With the downtime between events, routine and preventative maintenance was conducted on various pieces of equipment in preparation for spring/summer operations.

MONTHLY SUMMARY OF EQUIPMENT UTILIZATION

Attached to this report council will find the summary reports with regards to the equipment which the roads department equipment operated in February.

SPRING ROAD CONDITIONS

It's that time of year again where we experience soft sections on our gravel roads. The department endeavours to keep the roads in the best condition possible during this time. Until the roads are sufficiently dry dispatching the grader to fill potholes only worsens the conditions. The grader will commence operations as soon as conditions allow.

Keith McCoy

Fuel Log Summary Report

Selected date range: 2024-02-01 - 2024-02-29

Vehicle Description	# Fill Ups	Hours	Litres	Cost	km/L
2013 Volvo G940B (07)	1	19.0	240.0	\$300.00	12.6
2020 CAT 420 (08)	1	5.0	65.0	\$81.25	13
1996 John Deere 544 Front End Loader (10)	2	24.0	172.0	\$215.00	7.2
Totals:	4	48.0	477.0	\$596.25	
Average per vehicle:					10.9
Average by total distance:					9.9

Fuel Log Summary Report*Selected date range: 2024-02-01 - 2024-02-29*

Vehicle Description	# Fill Ups	Kilometres	Litres	Cost	km/L
2021 Freightliner (03)	13	1,657.0	1,215.0	\$1762.50	1.4
2016 Western Star 4700 SB (04)	13	1,676.0	1,206.0	\$1809.00	1.4
2019 Freightliner SB114 (06)	10	1,581.0	853.0	\$1279.50	1.9
2016 RAM 2500 (16)	4	1,633.0	351.6	\$499.50	4.6
2021 RAM 5500 (21)	9	1,274.0	452.0	\$678.00	2.8

Totals: 49 7,821.0 4,077.6 \$6028.50

Average per vehicle: 2.4

Average by total distance: 1.9

Service and Expense Summary**[07] 2013 Volvo G940B (Yellow)****VCEG940BC0S577013**

Date	Odometer	Description	Notes	Cost
2024-02-05	6,467.0	Change Tandem Oil	Dave and Joe	\$1751.65
2024-02-06	6,467.0	Add Hydraulic Oil	Dave	\$74.29
2024-02-06	6,467.0	Change Transmission Fluid	Dave and Joe	\$891.53
Sub Total:				\$2717.47

[04] 2016 Western Star 4700 SB (Green)**5KKHAXDV3GLGW4317**

Date	Odometer	Description	Notes	Cost
2024-02-02	126,492.0	Add DEF	Joe	\$24.80
2024-02-06	126,694.0	Grease Drive Line	Joe	\$6.99
2024-02-08	126,694.0	Preventative Maintenance Inspection	SDB Truck Repair Invoice #13225	\$169.50
2024-02-16	127,198.0	Add Hydraulic Oil	Joe	\$110.00
2024-02-16	127,340.0	Add DEF	Joe	\$24.80
2024-02-22	127,855.0	Add DEF	Joe	\$24.80
Sub Total:				\$360.89

[16] 2016 RAM 2500 (Green)**3C6LR5AT8GG381263**

Date	Odometer	Description	Notes	Cost
2024-02-01	136,804.0	Replace front brake pads	Joe and Lloyd	\$279.87
Sub Total:				\$279.87

[06] 2019 Freightliner SB114 (Green)**1FVHG3DV4KHKU2692**

Date	Odometer	Description	Notes	Cost
2024-02-05	65,162.0	Add DEF	Lloyd	\$24.80
2024-02-08	65,328.0	Grease Drive Line	Joe	\$6.99
2024-02-08	65,976.0	Preventative Maintenance Inspection	SDB Truck Repair Invoice #13223	\$384.20
2024-02-12	65,419.0	Add DEF	Dave	\$74.40

Service and Expense Summary**[06] 2019 Freightliner SB114 (Green)****1FVHG3DV4KHKU2692**

Date	Odometer	Description	Notes	Cost
2024-02-16	65,694.0	Replace Hydraulic Hose	Dave	\$0.00
2024-02-16	65,694.0	Add Hydraulic Oil	Dave	\$0.00
Sub Total:				\$490.39

[03] 2021 Freightliner (Green)**1FVHG3DV9NHMV0233**

Date	Odometer	Description	Notes	Cost
2024-02-06	49,270.0	Grease Drive Line	Darin	\$6.99
2024-02-07	49,270.0	Preventative Maintenance Inspection	SDB Truck Repair Invoice #13324	\$169.50
2024-02-08	49,442.0	Change oil and filter	Joe Hours = 1999	\$220.90
2024-02-12	49,637.0	Add DEF	Darin	\$24.80
2024-02-18	50,178.0	Add DEF	Darin	\$24.80
2024-02-21	50,290.0	Change Air Filter(s)	Keith	\$211.47
2024-02-27	50,702.0	Add DEF	Darin	\$25.80
Sub Total:				\$684.26

[21] 2021 RAM 5500 (White)**3C7WRNFL6MG506984**

Date	Odometer	Description	Notes	Cost
2024-02-08	60,368.0	Recall	Recall 90A DEF Module Mac Lang Invoice #CCCS204270	\$0.00
2024-02-12	60,490.0	Add DEF	Lloyd	\$24.80
2024-02-27	61,330.0	Add DEF	Lloyd	\$45.15
Sub Total:				\$69.95
Grand Total:				\$4602.83

Business/Personal Usage Summary Report

Selected date range: 2024-02-01 - 2024-02-29

Vehicle Description	Business Hours	Personal Hours	Total Hours
2013 Volvo G940B (07)	19.0	0.0	19.0
2020 CAT 420 (08)	5.0	0.0	5.0
1996 John Deere 544 Front End Loader (10)	24.0	0.0	24.0
Totals:	48.0	0.0	48.0

Business/Personal Usage Summary Report

Selected date range: 2024-02-01 - 2024-02-29

Vehicle Description	Business Kilometres	Personal Kilometres	Total Kilometres
2021 Freightliner (03)	1,657.0	0.0	1,657.0
2016 Western Star 4700 SB (04)	1,676.0	0.0	1,676.0
2019 Freightliner SB114 (06)	1,581.0	0.0	1,581.0
2016 RAM 2500 (16)	1,633.0	0.0	1,633.0
2021 RAM 5500 (21)	1,274.0	0.0	1,274.0
<i>Totals:</i>	<i>7,821.0</i>	<i>0.0</i>	<i>7,821.0</i>

Date Printed
2024-03-07 12:17 PM

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

Bank Code - AP - Armour A/P

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
18727	2024-02-16	North Bay Mitsubishi				
		Eclipse Cross		G - Bylaw Vehicle	38,689.21	38,689.21
18728	2024-02-27	Collins Valu-mart				
		Feb 7/24		G - milk	3.59	
		Feb 13/24		G - council snacks	54.68	
		Feb 20/24		Tri R - Water	6.00	
		Feb 21/24		G - Tri Council/Supplies	60.16	124.43
18729	2024-02-27	Dercatch Derek Anthony				
		Parade		Santa Claus Parade	50.00	50.00
18730	2024-02-27	Gary Graham				
		March Jamboree		KCC - March 9 Jamboree	226.00	226.00
18731	2024-02-27	Laurentian Business Products				
		386799		G - 2/9-3/8 contract	82.43	82.43
18732	2024-02-27	Smitty's Mobile Welding				
		2780		Tri R - 4 repaired cages	533.36	533.36
18733	2024-02-28	North Bay Mitsubishi				
		CBO Eclipse		G - CBO Vehicle Eclipse Cross	38,858.71	38,858.71
					Total Computer Cheque:	78,564.14

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
4866	2024-02-27	Amazon.com.ca Inc.				

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			CA4381OKACCU	KCC - Trash Can	68.92	
			CA43AT0GOII	KCC - Cornhole Toss Set	203.39	
			CA410SEM22I	KCC - Giant outdoor games	22.59	
			CA4QV0R3RSI	KCC - Security Camera	214.69	
			CAFH67D7QI	KCC - Bathroom signs	19.99	
			CA4S186L2OUI	KCC - Goo Gone grill cleaner	27.45	
			CA4Y7MEZ9FI	KCC - Electric space heater	192.09	
			CA4VCMF17GI	KCC - Griddle cleaning kit	25.12	
			CA45V4IIACCU	KCC - Board Games	84.66	
			CA4RDY6L2OUI	KCC - Cooktop cleaner	26.83	
			CA44UY0G6GI	KCC - Soccer cones	30.50	
			CA4EPTSB292I	KCC - Pin the nose game	15.80	
			CA42FTDCQDSI	KCC - Cast iron conditioning set	30.50	
			CA47K94CJ0OI	KCC - Confetti balloons	15.80	
			CA455XXF08EI	KCC - Magnetic Hooks	13.00	
			CA4RYHK2FEI	KCC - Metal wall clocks x 2	111.88	
			CA45TUPNACCU	KCC - B&D coffee maker	107.33	
			CA41XPP0UWYWI	KCC - Ribbon cutting	56.49	
			CA45TGD6ACCU	KCC - Large mixing bowl	29.46	
			CA4EHZOT2I	KCC - Antler ring toss game	23.72	
			CA478DTKZLCI	KCC - cable concealer	33.55	
			CA449NMIA3MI	KCC - Mixing bowls	45.18	
			CA412RDP41OI	KCC - scrimmage vests	40.67	
			CA42UF39D2SI	KCC - Hover soccer ball	38.40	
			CA45T3NLACCU	KCC - Uno games x 2	18.02	
			CA4UU3H2562I	KCC - Toilet plunger	56.47	
			CA4FG9782Z0I	KCC - Spray bottle	10.16	
			CA4ST2H0ACCU	KCC - Soccer ball 6pk	73.44	
			CA4RVHK2FEI	KCC - Metal wall clock	83.06	
			CA45LLFGACCU	KCC - Wall hooks/bean bag toss	53.41	
			CA43BAAJ8KI	KCC - Team pinnies	45.19	
			CA460HXOI4I	KCC - Team pinnies	45.80	
			CA417G1GDLNKI	KCC - Buffet with hutch	519.79	
			CA45959CACCU	KCC - Ninja double oven	295.99	
			CA42395C0AI	KCC - Air Fryer/Toaster combo	225.99	2,905.33
4867	2024-02-27	Corporate Express	65737148	G - Paper	66.16	66.16
4868	2024-02-27	David Gray	Feb 21/24	G - 652km 1/25-2/15	365.12	365.12
4869	2024-02-27	David McCann	Feb 26/24	Rds - 652km to RVH x 2 trips	365.12	365.12
4870	2024-02-27	Dollywood Foundation of Canada	0324522	KCC - Literacy Program	92.74	92.74
4871	2024-02-27	Glen Martin Limited	397110	KCC - Cleaner/toilet paper	202.88	202.88
4872	2024-02-27	Hayes' Service Centre	7449	Rds - #16 Fuel	100.00	
			7474	Rds - #16 Fuel	140.00	
			7439	G - Bylaw Fuel	72.00	
			7458	G - Bylaw Fuel	69.00	
			7469	G - Bylaw Fuel	49.10	430.10

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

EFT

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
4873	2024-02-27	Ironclad Containers			
		3026108	Tri R - 20' Container	3,220.50	3,220.50
4874	2024-02-27	Jade Equipment Co. Ltd			
		Feb 16/24	G - 178km OBOA meeting	99.68	99.68
4875	2024-02-27	Karen Jones Consulting Inc.			
		845	G - Brand Ambassador 2nd pymt	11,300.00	11,300.00
4876	2024-02-27	Larry Bandi			
		Feb 16/24	G - 404km 2/6-16	226.24	226.24
4877	2024-02-27	Local Authority Services Ltd			
		EPT003648	G - 2024 Subscription	339.00	339.00
4878	2024-02-27	Mister Safety Shoes			
		1579384	Tri R - BK/JC boots	470.55	470.55
4879	2024-02-27	Moore Propane Limited			
		1293740	Tri R - Cyl refill	76.32	
		6022093	G - WF 642.5L Propane	549.56	
		6022059	KCC - 1,364.7L propane	1,087.18	1,713.06
4880	2024-02-27	Near North Laboratories Inc.			
		100087	KCC - Water sample	47.29	47.29
4881	2024-02-27	North Bay Parry Sound District			
		Mar 2024	G - March Levy	3,688.92	3,688.92
4882	2024-02-27	Novexco			
		91683297	G - Bldg dept envelopes	36.58	
		91730455	G - Bldg dept binders	11.39	47.97
4883	2024-02-27	Olympic Printing			
		2024-9	G - Envelopes	358.21	358.21
4884	2024-02-27	Ontario SPCA & Humane Society			
		IN009750	G - Feb Animal Control	210.70	210.70
4885	2024-02-27	Prestige Buildings 2016 Ltd			
		3153	G - Prehung doors	4,661.27	4,661.27
4886	2024-02-27	Purolator Inc			
		455527108	G - Shipments	72.86	72.86
4887	2024-02-27	Russell Christie			
		Feb 7/24	G - Industrial Park	169.84	169.84
4888	2024-02-27	Safetycare Inc			
		68984	G - Safetyhub Renewal 2024	1,638.50	1,638.50
4889	2024-02-27	SDB Truck & Equipment Repairs			
		13225	Rds - #4 Inspection	169.50	
		13224	Rds #3 Inspection	169.50	
		13223	Rds - #6 3mth inspec	384.20	723.20
				Total EFT:	33,415.24

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
1	2024-02-27	Collabria Visa (KCU)			
		Feb 20/24-KM	Rds - Visa Expenses	738.32	738.32
1	2024-03-12	Bell Mobility			
		Feb 2024	Cell Phones	388.69	388.69
2	2024-02-27	Collabria Visa (KCU)			
		Feb 20/24-DG	G - Visa Expenses	3,848.32	3,848.32

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2	2024-03-12	Hydro One Networks Inc.				
	Feb 29/24			G - BCC 1/6-2/6	31.11	31.11
3	2024-02-27	Collabria Visa (KCU)				
	Feb 20/24-JT			G - Visa Expenses	1,750.94	1,750.94
3	2024-03-12	Hydro One Networks Inc.				
	Feb 28/24			G - WF 1/5-2/3	79.74	79.74
4	2024-02-27	Enbridge Uniongas				
	Feb 12/24			Tri R - Gas 1/12-2/9	326.40	326.40
4	2024-03-12	Hydro One Networks Inc.				
	Feb 28/2024			Tri R - 1/5-2/3	448.38	448.38
5	2024-02-27	Hydro One Networks Inc.				
	Feb 12/24			G - Office 12/19-1/19	570.75	570.75
	Feb 27/24			G - Park 1/4-2/2	32.23	32.23
6	2024-02-27	Hydro One Networks Inc.				
	Feb 15/24			Rds - Est 12/19-1/23	608.73	608.73
	Feb 27 2024			G - 12 3 Mile 1/4-2/2	35.63	35.63
7	2024-02-27	Canada Revenue Agency				
	Feb1-15/24-002			G - CRA Feb 1-15/24-002	2,222.04	2,222.04
7	2024-03-12	Hydro One Networks Inc.				
	Feb 27/2024			KCC - 1/4-2/2	1,211.90	1,211.90
8	2024-02-27	Canada Revenue Agency				
	Feb 1-15/24-001			G - CRA Feb 1-15/24-001	23,068.07	23,068.07
8	2024-03-12	Lakeland Energy				
	97-008723			KCC - Internet	175.09	175.09
9	2024-02-27	Telus Health Canada Ltd				
	2082354			G - Telus Health	52.83	52.83
9	2024-03-12	Lakeland Energy				
	97-009764			G - Office Internet	124.24	124.24
10	2024-02-27	Collabria Visa (KCU)				
	Feb 20/24-GB			KCC - Visa Expenses	2,843.07	2,843.07
10	2024-03-12	Newt Fibernetics Corporation				
	676410			KCC - phone	25.42	25.42
11	2024-02-27	Collabria Visa (KCU)				
	Feb 20/24-AM			G - Visa Expenses	2,493.09	2,493.09
11	2024-03-12	Newt Fibernetics Corporation				
	677623			G - Office phones	146.72	146.72
12	2024-03-12	The Benefits Trust				
	March 2024			Group Benefits	9,460.76	9,460.76
13	2024-03-12	Village of Burks Falls				
	March 2024			G - Jan-Feb Water	151.60	151.60
14	2024-03-12	Minister Of Finance				
	Feb 2024			G - Feb EHT	2,681.24	2,681.24
15	2024-03-12	Canada Revenue Agency				
	Feb16-29-24-001			G - CRA Feb 16-29/24-001	18,129.96	18,129.96
16	2024-03-12	Canada Revenue Agency				
	Feb16-29/24-002			G - CRA Feb 16-29/24-002	969.40	969.40
					Total Other:	72,614.67

PROPOSED PAYMENTS

Payment # Vendor Name

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Abell Pest Control Inc			
	A5665566	KCC - Pest Control	62.26	62.26
PP -	Amazon.com.ca Inc.			
	CA44PEKRDTI	G - Bandanas - HD Festival	27.41	
	CA429Y57GFKI	G - Counter clicker HD Festival	18.07	
	CA4BIVWIOJI	G - Bandanas HD Festival	22.22	
	CA46RXQHR06I	G - Calculator	140.12	
	CA44LDX754I	G - Bandanas HD Festival	29.36	
	CA419JPXZYI	G - Bandanas HD Festival	25.69	
	CA44JDX754I	G - Bandanas HD Festival	29.36	
	CA42M9E0XKI	Tri R - Mattress recycling	90.17	
	CA4FB9672OI	G - Calculator Ribbon	16.08	
	CA412TFHLQII	KCC - Desk organizer	22.44	
	CA432Y8B53OI	KCC - waste/recycle bin	41.28	
	CA421EPG4MI	KCC - Desk accessories	30.50	
	CA43F9MFDBECI	KCC - wireless mouse	19.20	
	CA419RWDL6EI	KCC - Computer Desk	192.09	
	CA42BL50QI	KCC - Barcode scanner	82.50	
	CA47EG11MEI	KCC - Toilet brush x 2	54.22	
	CA4DX0WSSDI	KCC - Curtain Rods	74.65	
	CA4DL96P6GI	KCC - Black backdrop x 4- 10x8	134.68	
	CA41CSCOFM0I	KCC - Office chair	337.73	1,387.77
PP -	Burk's Falls Home Hardware,			
	91770	KCC - Broom/Mops	97.13	
	91748	Tri R - Skid steer coolant	19.76	116.89
PP -	Camp Tech			
	8554	G - FB/Insta Ad Workshop	4,520.00	4,520.00
PP -	Carol Costello			
	Feb 2024	G/KCC - Feb Cleanings	3,705.00	3,705.00
PP -	Charlene Watt			
	Tri council Tim	G - Tri Council Tim Hortons	98.54	98.54
PP -	Client First Canada			
	2458	G - Graphical community map	847.50	847.50
PP -	Collins Valu-mart			
	Feb 26/24	G - Water x 6	29.94	
	Feb 27/24	G - Council snacks/bandaids	65.61	
	Mar 5/24	G - Coffee/cream/milk	20.37	115.92
PP -	Corporate Express			
	65615340	G - Paper 8.5x14	180.79	180.79
PP -	Courtney Metcalf			
	Feb Cell/meals	G - Jan Cell	131.64	
	Feb 2024	G - 97.2km 2/2-3/6	54.43	186.07
PP -	Eastholme Home For Aged			
	March 2024	G - 1st Quarter Levy	34,903.75	34,903.75
PP -	Environmental 360 Solutions			
	A-237521	G - Ice Rink	252.50	252.50
PP -	Glen Martin Limited			
	397941	G - paper towel	77.69	77.69
PP -	Hamilton & Sons Property			
	1927	G - Feb Rink Mtc	2,615.95	2,615.95
PP -	Hayes' Service Centre			

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

	Invoice #	Reference	Invoice Amount	Payment Amount
	7522	Rds - #16 Fuel	115.00	
	7488	G - Bylaw Fuel	61.25	
	7514	G - Bylaw Fuel	53.00	
	7497	Rds - #16 Fuel	141.50	
	11835	G - Bylaw oil change	79.04	449.79
PP -	Home Building Centre			
	4287533	KCC - Tape	11.29	
	4287546	KCC - painter tape	5.64	
	4287994	KCC - batteries/paint/screws	69.14	
	4287996	KCC - Coupling	9.02	
	4288024	KCC - white utility pail x 4	27.07	122.16
PP -	Ideal Supply Inc			
	2469727	Rds - Oil filter	25.97	25.97
PP -	Jade Equipment Co. Ltd			
	017827.02	Rds - #7 G900 transmission	1,105.94	1,105.94
PP -	Kaiyla Hoffmann			
	Feb 16/24	G - 178km OBOA meeting	99.68	99.68
PP -	Land of Lakes Public School			
	KCC Dinner	KCC - Karnival Pasta Dinner	742.00	742.00
PP -	MAP Sundridge			
	864692	Rds - 20L pail dexron x 3	387.00	
	862482/3	Rds - #3 & 6 air element	477.92	
	862573/3	Rds - 20L pail dexron x 2	258.00	
	860883/3	Rds - #16 rotor	313.99	
	861395/3	Rds - hydraulic oil/lubex	511.03	
	861509/3	Rds - hydraulic/oil filter	208.19	
	863342/3	Rds - Hex key socket	37.04	
	863185/3	Rds - Diesel exh fluid	299.45	2,492.62
PP -	McKendra Hawley			
	Dance pyrm #2	KCC - Dance Classes 2/3	560.00	560.00
PP -	Minister of Finance			
	300602240845006	G - CSPT	-271.00	
	302202240643008	G - Jan OPP	34,114.00	33,843.00
PP -	Moore Propane Limited			
	6022271	Rds - 1164.2L propane	990.29	
	1304412	Tri R - Cyl Rent	27.12	1,017.41
PP -	Near North Industrial Solution			
	91121	Rds - Hex cap screw	4.84	4.84
PP -	OMERS			
	Feb 2024	G - Feb OMERS	23,383.82	23,383.82
PP -	Purolator Inc			
	455688656	G - Engraving shop HD Festival	6.81	
	455638595	Amy purolator	8.85	15.66
PP -	Robert J Miller			
	INV024-005	G - Feb Retainer	1,884.00	1,884.00
PP -	Ryman Titles Inc.			
	27470	G - Search Lot 2 Plan M16	189.22	189.22
PP -	Samantha Dolan			
	Refund Deposit	KCC - Refund Rental Deposit	60.00	60.00
PP -	Sound Software of Parry Sound			
	8963	KCC - programs email	71.19	71.19

Date Printed
2024-03-07 12:17 PM

Township of Armour
List of Accounts for Approval
Batch: 2024-00015 to 2024-00022

Page 7

	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Summer Fun Guide A-2024-5074	G - EDC Ad Summer Fun Guide	3,897.37	3,897.37
PP -	Town of Parry Sound March 2024	G - March Land Ambulance	11,337.30	11,337.30
PP -	United Rotary Brush CI50561	Rds - Conv wafer's	1,885.92	1,885.92
PP -	Waste Connection of Canada Inc 7113-0000339962	Tri R - Feb Comingled	2,315.86	2,315.86
PP -	Wilson Transportation 592	G - EDC NB to Ottawa	226.00	226.00
Total Proposed Payments:				<u>134,800.38</u>

Total AP: 319,394.43

Net Feb Payroll 90,635.65

\$410,030.08

Certified Correct This March 7, 2024

Treasurer

Mayor

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
BY-LAW # 16-2024

Being a By-Law to Accept a Transfer of Land

WHEREAS Section 8 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

NOW THEREFORE the Council of the Municipal Corporation of the Township of Armour enacts as follows:

1. That the transfer of the lands described as:

PIN 52147-0034 (LT), PCL 13289 SEC SS; PT BLK E PL M261; PT BLK F PL M261; PT BLK A PL M270; PT LT 21 CON 3 ARMOUR PT 1-4 PSR1233; THE SAID LANDS ARE BOUNDED BY A STRIP OF LAND ONE CHAIN IN PERPENDICULAR WIDTH ALONG THE SHORE OF THREE MILE LAKE; ARMOUR, BEING THE PORTION OF THE TRAVELLED ROAD FRONTING 388 to 396 SKYLINE DRIVE IN THE TOWNSHIP OF ARMOUR

be hereby accepted.

2. That the Mayor and Clerk be authorized to sign and to execute any and all documents necessary to carry out the municipality's obligations thereunder; and
3. This by-law shall take effect on the date of passing by the Council of the Township of Armour.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 12th day of March, 2024.

Rod Ward, Mayor

John Theriault, Clerk

LAND
REGISTRY
OFFICE #42

52147-0034 (LT)

PAGE 1 OF 1
PREPARED FOR Becki001
ON 2023/12/20 AT 14:58:46

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION: PCL 13289 SEC SS; PT BLK E PL M261; PT BLK F PL M261; PT BLK A PL M270; PT LT 21 CON 3 ARMOUR PT 1-4 PSR1233; THE SAID LANDS ARE BOUNDED BY A STRIP OF LAND ONE CHAIN IN PERPENDICULAR WIDTH ALONG THE SHORE OF THREE MILE LAKE; ARMOUR

PROPERTY REMARKS:

ESTATE/QUALIFIER:
FEE SIMPLE
ABSOLUTE

RECENTLY:
FIRST CONVERSION FROM BOOK

PIN CREATION DATE:
2006/01/23

OWNERS' NAMES
DARLING, JOHN S.
DARLING, PETER

CAPACITY SHARE
NC
NC

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES AND DELETED INSTRUMENTS SINCE 2006/01/20 **						
PSR1233	1968/09/23	PLAN REFERENCE				C
LT119546	1979/09/28	TRANSFER			DARLING, JOHN S. DARLING, PETER	C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

FILE - 10669 - PLAN - REM - 9.

PLAN AND FIELD NOTES OF SUBDIVISION
PART OF LOTS 22 & 23 CON. 4
PART OF LOTS 21, 22 & 23 CON. 3
 TOWNSHIP OF ARMOUR
 DISTRICT OF PARRY SOUND

SCALE ~ 1" = 100'

THOMAS G. CAHILL, O.L.S., 1904.

OWNER'S CERTIFICATE

Lots 1 to 29 inclusive, Blocks A to F inclusive and the Street namely Skyline Drive as designated within the area of Survey outlined have been laid out in accordance with my instructions and the street is hereby dedicated as a public highway.

Corporate Seal:

S. V. Dan

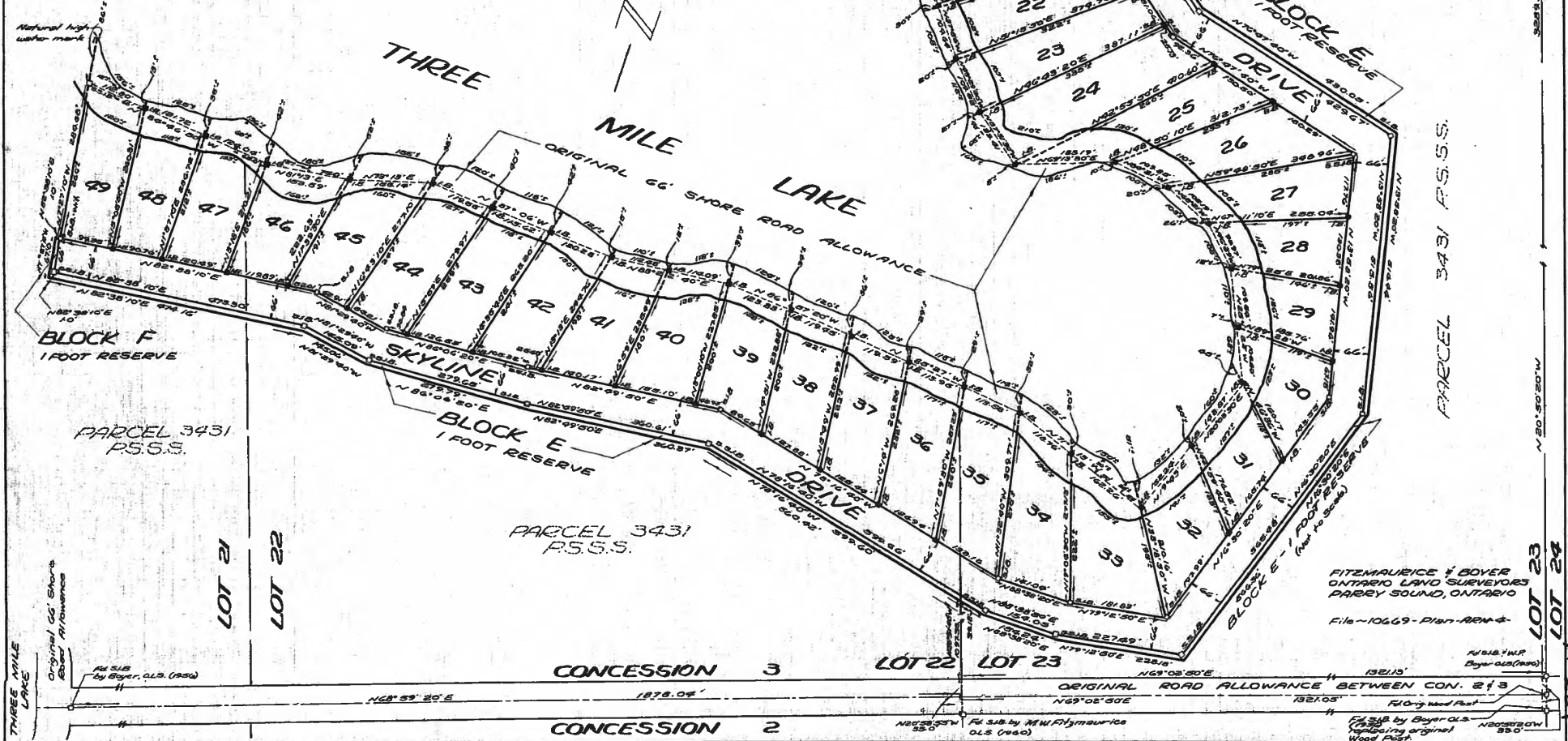
G.V. FAIR
 President

BURKS FALLS HOLDINGS LIMITED

Approved under Section 38 of
 THE PLANNING ACT

On 11. 11. 2009 September 11, 2009

NOTARY
[Signature]
 NOTARY PUBLIC
 DISTRICT OF PARRY SOUND



ORIGINAL 352

CON. 5

MPS - 762

ORIGINAL ROAD ALLOWANCE

BETWEEN CON. 4 & 5

PARCEL 2172
 P.S.S.S.

PARCEL 2173
 P.S.S.S.

PART 2 OF 2 PARTS
Thomas G. Cahill
 ONTARIO LAND SURVEYOR
 THOMAS G. CAHILL

CON. 4
 CON. 3

BLOCK E
 120' RESERVE

PARCEL 3431 P.S.S.S.

BLOCK F
 1 FOOT RESERVE

PARCEL 3431
 P.S.S.S.

PARCEL 3431
 P.S.S.S.

CONCESSION 3

CONCESSION 2

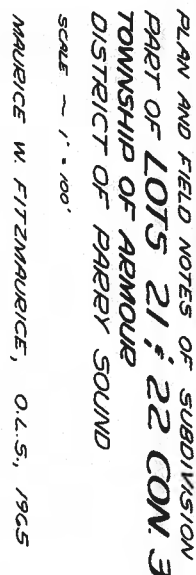
LOT 22 LOT 23

ORIGINAL ROAD ALLOWANCE BETWEEN CON. 2 & 3

FITZMAURICE & BOYER
 ONTARIO LAND SURVEYORS
 PARRY SOUND, ONTARIO

File ~ 10669 - Plan ARM 4

LOT 23
 LOT 24



Approved under Section 25 of
the PLANNING ACT
This 12th of October 1965
Minister of Municipal Affairs

2125. 1160

ORIGINAL

M-27C

Approved by Association

MAY 1965

Date Issd 5/10/65

John M. & L. O. Reynolds

and entered

on Race 3881 May

Saved South Section

Vols. 82, Vol. 12 Sec 33

Adel. Ludwig - Deputy

Local Minister of Misses

SURVEYOR'S CERTIFICATE

1. Maurice W. Fitzmaurice of the Town of Gwentworth in the District of Muskoka Ontario Land Surveyor, make oath and say:

1. That this survey and plan are correct and in accordance with the Survey's Act and The Land Titles Act and the regulations made thereunder;

e. That I was present at and did personally supervise the survey represented by this plan;

3. That this survey was completed on the 20th day of March, 1965

Sworn before me this 10th day of August, 1965

Mr. W. J. Foxworth
Order to Land Surveyor
Maurice W. Frymoyer

OWNER'S CERTIFICATE

Lots 1 to 24 inclusive, Block A, and the street namely Skyline Drive as designated within the area of survey outlined have been laid out in accordance with my instructions and the street is hereby dedicated as public highway.

Corporate Seal
J. V. Dan

G.V. Farr (President)
Burt's Falls Holdings Limited

NOTES

Distances are in feet and decimals thereof. Bearings are astronomic and are referred to the westerly limit of lat 49 Registered to Plan M-261 which has an assumed bearing of N 7° 27' 10" W according to Registered Plan M-261.

D S.I.B.	clearest	1' x 1" x 48"	from bar
D S.S.I.B.	"	1' x 1" x 29"	" "
M I.B.	"	9/16" x 9/16" x 29"	" "
O N'I.N.	"	kids and hair	

Certificates, consents and dedications are filed under N^o 55234.

Certified a true copy of the field notes of survey.

August 9, 1966
2/1 case W: 309
Oatfield and Sullivan
2076

Maurice W. Fitzmaurice

FITZMAURICE - BOYER
ONTARIO LAND SURVEYOR
BRACEBRIDGE, ONTARIO

CONCESSION 2

FILE - 10665

 ~~$m = 278$~~

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
BY-LAW # 17-2024

Being a By-Law to Establish a Public Highway Over Lands
 Described Herein

WHEREAS the Municipal Act 2001, S.O. 2001. section 27(1), provides that a Municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS the Municipal Act 2001, S.O. 2001. section 31 (2), provides that after January 1, 2003, land may only become a highway by virtue of a bylaw establishing the highway and not by the activities of the Municipality or any other person in relation to the land, including the spending of public money.

THAT certain parcel or tract of land and premises situate, lying and being in the Township of Armour, in the District of Parry Sound, more particularly described as follows:

PIN 52147-0034 (LT), PCL 13289 SEC SS; PT BLK E PL M261; PT BLK F PL M261; PT BLK A PL M270; PT LT 21 CON 3 ARMOUR PT 1-4 PSR1233; THE SAID LANDS ARE BOUNDED BY A STRIP OF LAND ONE CHAIN IN PERPENDICULAR WIDTH ALONG THE SHORE OF THREE MILE LAKE; ARMOUR, BEING THE PORTION OF THE TRAVELLED ROAD FRONTING 388 to 396 SKYLINE DRIVE IN THE TOWNSHIP OF ARMOUR

NOW THEREFORE the Council of the Municipal Corporation of the Township of Armour ENACTS as follows:

1. That the lands described herein are hereby annexed and are hereby established as a public highway in accordance with the provisions of the Municipal Act, 2001.
2. That the Municipal Corporation of the Township of Armour shall be liable for repairs to the said public highway.
3. This by-law shall take effect on the date of passing by the Council of the Township of Armour.

Read in its entirety, approved,
 signed and the seal of the
 Corporation affixed thereto and
 finally passed in open Council
 this 12th day of March, 2024.

 Rod Ward, Mayor

 John Theriault, Clerk

BY-LAW #18-2024

Being a by-law to confirm the proceedings
of Council at its meeting.

WHEREAS Section 5 of the *Municipal Act*, S.O. 2001, Chapter M.25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual by-law;

AND WHEREAS the Council of the Township of Armour deems it desirable to confirm the proceedings of Council at its meetings hereinafter set out.

Be it enacted as a By-law of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. Ratification and Confirmation

That the action of this Council at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings (except where the prior approval of The Ontario Land Tribunal (OLT) is required) is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law;

Regular Council Meetings

- February 13, 2024
- February 27, 2024

TRI Council Meeting:

- February 26, 2024

Public Meeting:

- February 27, 2024 – ZBA

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township of Armour are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the corporate seal of the Township of Armour to such documents.

3. Administrative Corrections

The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

4. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 12th day of March, 2024.

Rod Ward, Mayor

John Theriault, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #19-2024

Being a by-law to establish fees or charges for services provided by
The Municipal Corporation of the Township of Armour
and to rescind By-law #8-2024

WHEREAS Section 391(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

AND WHEREAS Section 1.3 of the *Building Code Act*, S.O. 1992 c. 23, as amended, authorizes a municipality to pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990 c. P.13, as amended, authorizes a municipality to pass by-laws to establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS pursuant to Section 270(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, the Council of The Municipal Corporation of the Township of Armour provided notice in accordance with the Township of Armour Provision of Notice Policy By-law. Notice was posted on the Township of Armour's website on March 1, 2024, posted at the Township of Armour's Municipal Office on March 1, 2024 and placed in the Township of Armour's Council Agenda Package of March 12, 2024.

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of Armour.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".
3. That in the event any part of this by-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.
4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
6. That this by-law shall be known as the "Fees and Charges By-law".
7. That By-law #8-2024 is hereby repealed.

8. That this by-law shall come into force and effect on the date of passing.

Read in its entirety a first and second time in open Council on the 12th day of March, 2024.

Read a third time, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 26th day of March, 2024.

Rod Ward, Mayor

John Theriault, Clerk

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Index

	From page	To page
Corporate Services	1	2
Building	3	4
Animal Control	5	5
Roads	6	6
Waste Management	7	8
Planning	9	10
Cemetery	11	11
By-law Enforcement	12	12
Katrine Community Centre	13	13
Economic Development	14	14

User Fees/Permits and Other Charges

Corporate Services

[illegible]

Township of Armour
User Fees/Permits and Other Charges
Schedule "A" - By-law # 19-2024 - Page 3 of 14

Building Permit Fees

Description of Construction or Renovation	Effective Date	2021	2022	2023	2024	2025
Residential dwelling unit/addition(s), cottage, mobile home and guest sleeping cabin with services	Jan 1st	\$1.92/sq.ft.	\$1.94/sq.ft.	\$1.96/sq.ft.	\$1.98/sq.ft.	\$2.00/sq.ft.
existing buildings, utility sheds, garages, boat houses, docks, fire places, swimming pools, etc.	Jan 1st	\$0.56/sq.ft.	\$0.57/sq.ft.	\$0.57/sq.ft.	\$0.58/sq.ft.	\$0.59/sq.ft.
Guest sleeping cabin without services and enclosed additions to trailers	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Minor alteration, repair, renovation to a building structure	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Major alteration, repair, renovation to a building structure	Jan 1st	\$14.50 per \$1,000 of estimated value of work				
Demolition	Jan 1st	\$175.00	\$180.00	\$180.00	\$180.00	\$185.00
Change of use	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Construction or addition of a farm building other than for human habitation - barn, drive shed, etc.	Jan 1st	\$0.71/sq.ft.	\$0.72/sq.ft.	\$0.73/sq.ft.	\$0.74/sq.ft.	\$0.75/sq.ft.
Construction or addition of a building or structure for commercial, industrial or institutional purposes - Complete structure - Shell only	Jan 1st Jan 1st					
		\$1.49/sq.ft.	\$1.51/sq.ft.	\$1.53/sq.ft.	\$1.55/sq.ft.	\$1.57/sq.ft.
		\$1.14/sq.ft.	\$1.16/sq.ft.	\$1.18/sq.ft.	\$1.20/sq.ft.	\$1.22/sq.ft.
Plumbing installations inside and outside, not included in a complete building package and would include, but not limited to additions and major repairs	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Renewal	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Building without a permit - Building By-law	Jan 1st	Double the permit fee, minimum \$600.00				

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Page 4 of 14

Building Fees

Description	Effective Date	2021	2022	2023	2024	2025
Re-inspection due to incomplete work or uncorrected deficiencies	Jan 1st	\$120.00	\$120.00	\$125.00	\$125.00	\$130.00
Minimum permit fee	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Where calculation of a permit fee on a per sq. ft. basis is unfeasible, the CBO shall determine the permit fee based on the calculated value of the works at the following rate	Jan 1st	\$14.50 per \$1,000 of estimated value of work Value of work to be calculated at \$100.00 per sq. ft.				
Minimum charge to be retained on all applications for a building permit	Jan 1st	\$120.00	\$120.00	\$125.00	\$125.00	\$130.00

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Page 5 of 14

Animal Control

Description	Effective Date	2021	2022	2023	2024	2025
Dog license - per dog - lifetime	Jan 1st	n/a	n/a	n/a	\$150.00	\$155.00
Dog license - per dog - first dog	Jan 1st	\$15.00	\$16.00	\$16.00	\$17.00	\$17.00
Dog license - per dog - second dog	Jan 1st	\$20.00	\$21.00	\$21.00	\$22.00	\$22.00
Dog license - per dog - third dog	Jan 1st	\$25.00	\$26.00	\$26.00	\$27.00	\$27.00
Dog license - per dog - fourth dog	Jan 1st	\$30.00	\$31.00	\$31.00	\$32.00	\$32.00
Private kennel	Jan 1st	\$160.00	\$170.00	\$175.00	\$180.00	\$185.00
Commercial kennel	Jan 1st	\$225.00	\$230.00	\$235.00	\$240.00	\$250.00
Replacement license	Jan 1st	\$6.50	\$6.50	\$6.50	\$6.50	\$7.00
Pickup fee	Jan 1st	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00
Dog redemption - daily impound fee	Jan 1st	\$30.00	\$30.00	\$35.00	\$35.00	\$35.00

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Page 6 of 14

Roads

Description	Effective Date	2021	2022	2023	2024	2025
Entrance driveway permit - non -refundable	Jan 1st	\$90.00	\$95.00	\$95.00	\$100.00	\$100.00
Entrance driveway permit - refundable deposit	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Shore Road/Road application - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Shore Road/Road application - fee + HST	Jan 1st	\$605.00	\$610.00	\$620.00	\$625.00	\$630.00
Shore Road/Road application - cost of land per sq. ft. + HST	Jan 1st	\$0.57	\$0.59	\$0.61	\$0.63	\$0.65

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Page 7 of 14

Waste Management

Description	Effective Date	2021	2022	2023	2024	2025
Construction, Demolition & Agricultural Materials						
Minimal fee - waste other than non-recyclable garbage	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (less than 50%)	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
1/2 ton truck (more than 50%)	Jan 1st	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
Utility trailer based on \$1.00 per cubic foot	Jan 1st	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Non-Recyclable Waste						
Per bag - maximum 30" X 36" or 128 litres	Jan 1st	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Per bag - maximum 35" X 50 " or 205 liters	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Appliances - Refrigerator, Freezer, Air Conditioners, etc.						
Tagged and Freon removed	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Untagged	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Bulky Items						
Chair, loveseat, etc. (each)	Jan 1st	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Sofa (each)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress, boxspring (each)	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Boat - per foot	Jan 1st	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft

User Fees/Permits and Other Charges

Waste Management

Description	Effective Date	2021	2022	2023	2024	2025
Yard Waste & Brush - Grass Clippings, Leaves, Brush, etc.						
Per bag/bin	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
1/2 ton truck (low 40%)	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (heavy 100%)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
PLEASE NOTE: This is not an all-inclusive listing. If items do not fall under categories listed above, they may be "Specialty Items", which may or may not be accepted. Contact the Waste Management Administrator for clarification.						

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 19-2024 - Page 9 of 14

Planning

Description	Effective Date	2021	2022	2023	2024	2025
Zoning By-law amendment - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Zoning By-law amendment - minor - fee + HST	Jan 1st	\$910.00	\$920.00	\$925.00	\$935.00	\$945.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$455.00	\$460.00	\$460.00	\$470.00	\$475.00
Zoning By-law amendment - major - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Zoning By-law amendment - major - fee + HST	Jan 1st	\$1,720.00	\$1,730.00	\$1,750.00	\$1,770.00	\$1,785.00
Deeming By-law - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Deeming By-law - fee + HST	Jan 1st	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Minor variance - fee + HST	Jan 1st	\$705.00	\$715.00	\$720.00	\$730.00	\$735.00
Severance application (consents) - fee + HST	Jan 1st	\$555.00	\$560.00	\$565.00	\$570.00	\$580.00
Subdivision/Condo applications - deposit	Jan 1st	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Subdivision/Condo applications - fee + HST	Jan 1st	\$2,625.00	\$2,650.00	\$2,675.00	\$2,700.00	\$2,730.00
Official Plan amendment - deposit	Jan 1st	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
Official Plan amendment - fee + HST	Jan 1st	\$1,615.00	\$1,630.00	\$1,650.00	\$1,665.00	\$1,680.00
Official Plan & Zoning By-law amendment - deposit	Jan 1st	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Official Plan & Zoning By-law amendment - fee + HST	Jan 1st	\$1,820.00	\$1,835.00	\$1,855.00	\$1,875.00	\$1,900.00
Site Plan agreements - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - fee + HST	Jan 1st	\$910.00	\$920.00	\$925.00	\$935.00	\$945.00
Site Plan agreements - major - deposit	Jan 1st	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00

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Description	Effective Date	2021	2022	2023	2024	2025
Site Plan agreements - major - fee + HST	Jan 1st	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work
Site Plan agreements - major - minimum fee + HST	Jan 1st	\$1,820.00	\$1,835.00	\$1,855.00	\$1,875.00	\$1,900.00
Site Plan agreements - major - maximum fee + HST	Jan 1st	\$6,060.00	\$6,120.00	\$6,180.00	\$6,240.00	\$6,300.00
Site Plan Agreements - amendment - fee + HST	Jan 1st	\$465.00	\$475.00	\$490.00	\$505.00	\$520.00
Solar project application and review - fee + HST	Jan 1st	\$505.00	\$510.00	\$515.00	\$520.00	\$525.00
Pre-consultation - 1st meeting	Jan 1st	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pre-consultation - 2nd & subsequent meeting(s) - fee + HST	Jan 1st	\$200.00	\$205.00	\$205.00	\$210.00	\$210.00
* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.						
** Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.						
*** Where an approval under the <i>Planning Act</i> is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.						

Township of Armour
User Fees/Permits and Other Charges
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Cemetery

Description	Effective Date	2021	2022	2023	2024	2025
<u>PLOTS</u>						
Adult plot - Care & maintenance	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Adult plot - General fund	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Adult plot - Corner posts (4)	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - HST	Jan 1st	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
Total cost - Adult plot	Jan 1st	\$565.00	\$565.00	\$565.00	\$565.00	\$565.00
Adult plots are 4 feet X 10 feet and are for a single burial						
<u>CREMATION</u>						
Cremation - Care & maintenance	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Cremation - General fund	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Cremation - Corner posts (4)	Jan 1st	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Cremation - HST	Jan 1st	\$55.25	\$55.25	\$55.25	\$55.25	\$55.25
Total cost - Cremation	Jan 1st	\$480.25	\$480.25	\$480.25	\$480.25	\$480.25
Cremations are for a minimum of 1 X 1 X 3 and a maximum of 1.5 X 1.5 X 3						
<u>OPENING & CLOSING</u>						
Adult grave - plus HST	Jan 1st	\$505.00	\$510.00	\$515.00	\$520.00	\$525.00
Cremation & Child - plus HST	Jan 1st	\$250.00	\$255.00	\$255.00	\$260.00	\$260.00
<u>MARKER INSTALLATION</u>						
Flat marker - 173 square inches or more - plus HST	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Pillow or slant slope monument - plus HST	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Upright marker up to 4 feet in height or width - plus HST	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Upright marker over 4 feet in height and width - plus HST	Jan 1st	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
<u>TRANSFER FEES</u>						
Transfer fee - plus HST	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

User Fees/Permits and Other Charges

By-Law Enforcement

Description	Effective Date	2021	2022	2023	2024	2025
By-Law Enforcement Administrative Fees						
Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law						
Issuance of 1st warning letter/notice	Jan 1st	no charge	no charge	no charge	no charge	no charge
Issuance of 2nd warning letter/notice	Jan 1st	\$105.00	\$105.00	\$110.00	\$110.00	\$110.00
Issuance of 3rd warning letter/notice, if warranted	Jan 1st	\$210.00	\$215.00	\$215.00	\$220.00	\$220.00
Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention	Jan 1st	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%
Issuance of a summons	Jan 1st	\$535 + legal fees	\$540 + legal fees	\$545 + legal fees	\$550 + legal fees	\$560 + legal fees
HST is to be added to all fees listed above						

User Fees/Permits and Other Charges

Katrine Community Centre

Description	Effective Date	2021	2022	2023	2024	2025
Rental fees						
Main Hall (Friday to Sunday)	Jan 1st	\$170.00	\$175.00	\$180.00	\$190.00	\$195.00
Main Hall (Friday to Sunday) with kitchen	Jan 1st	\$280.00	\$290.00	\$300.00	\$310.00	\$315.00
Main Hall (Friday to Sunday) with bar	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Friday to Sunday) with kitchen & bar	Jan 1st	\$340.00	\$350.00	\$360.00	\$370.00	\$380.00
Main Hall (Monday to Thursday)	Jan 1st	\$115.00	\$115.00	\$120.00	\$125.00	\$125.00
Main Hall (Monday to Thursday) with kitchen	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Monday to Thursday) with bar	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Monday to Thursday) with kitchen & bar	Jan 1st	\$340.00	\$350.00	\$360.00	\$370.00	\$380.00
Main Hall - Short rental (Under 4 hours)	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
Main Hall - Funeral	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
Lower Hall (Friday to Sunday)	Jan 1st	\$140.00	\$145.00	\$150.00	\$155.00	\$160.00
Lower Hall (Friday to Sunday) with kitchen	Jan 1st	\$200.00	\$205.00	\$210.00	\$215.00	\$220.00
Lower Hall (Monday to Thursday)	Jan 1st	\$95.00	\$100.00	\$100.00	\$105.00	\$110.00
Lower Hall (Monday to Thursday) with kitchen	Jan 1st	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
Lower Hall - Short rental (Under 4 hours)	Jan 1st	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00
Lower Hall - Funeral	Jan 1st	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00
Cleaning/Damage Deposit (Added to rental fee)	Jan 1st	\$115.00	\$140.00	\$170.00	\$200.00	\$225.00
Cleaning/Damage Deposit - Short term or funeral (Added to rental fee)	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
All rental fees for the Katrine Community Centre are reduced by 50% when the rental is being held by a non-profitable or charitable organization						
HST is included in all fees listed above						

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Description	Effective Date	2021	2022	2023	2024	2025
<u>Business Development Services - Non-ACED Members</u>						
Administrative fee - Custom directory listing	Jan 1st	n/a	n/a	n/a	\$25.00	\$25.00
Administrative fee - consultation (1 hour)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Business support services (hourly)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Marketing & promotional support (hourly)	Jan 1st	n/a	n/a	n/a	\$34.97	\$38.71
Site visit trip fee (per KM)	Jan 1st	n/a	n/a	n/a	\$0.75	\$0.75
<u>Business Development - ACED Members</u>						
Funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$50.00	\$52.00
<u>Economic & Community Development Services - Non-ACED Members</u>						
Administrative fee - event listing	Jan 1st	n/a	n/a	n/a	\$20.00	\$20.00
Administrative fee - council delegation	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Administrative fee - project consultation (1 hour)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Communications & marketing support (hourly)	Jan 1st	n/a	n/a	n/a	\$34.97	\$38.71
Municipal funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Regional project inclusion	Jan 1st	Determined on a case specific basis				
Site visit trip fee (per KM)	Jan 1st	n/a	n/a	n/a	\$0.75	\$0.75
<u>Economic & Community Development Services - ACED Members</u>						
Municipal funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$50.00	\$52.00
<u>Other Services - Non-ACED Members</u>						
General support for other services (hourly)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
HST is to be added to all fees listed above						

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #20-2024

Being a by-law to adopt a Energy Reporting & Conservation and Demand Management Plan.

WHEREAS the Province of Ontario passed the Green Energy Act, 2009;

AND WHEREAS the Province of Ontario passed Ontario Regulation 397/11 Energy Conservation and Demand Management Plans made under the Green Energy Act requiring municipalities to develop and implement 5-year energy CDM plans by July 1, 2014 to be updated every five years;

NOW THEREFORE the Council of the Township of Armour does hereby;

1. Adopts the Energy Reporting & Conservation and Demand Management Plan for 2024 to 2029 attached to this By-law.
2. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
3. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 12th day of March, 2024.

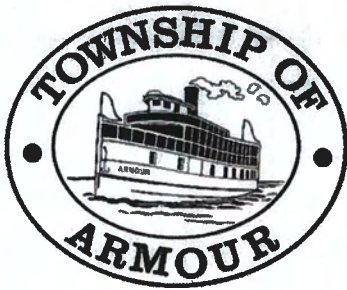
Rod Ward, Mayor

John Theriault, Clerk

Township of Armour: Energy Reporting & Conservation & Demand Management Plan



March 2024



THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

SECTION 1 INTRODUCTION

INTRODUCTION AND INTENT OF PLAN

The Corporation of the Township of Armour has, over the last number of years, investigated and undertaken a number of initiatives that fall under the umbrella of environmental planning, sustainability and conservation management. With the intention of further improving upon the Municipality's environmental record, and enhancing accountability to residents.

This plan fulfills the Municipality's monitoring and reporting requirements for Ontario Regulation 507/18. In addition, this plan includes a series of progressive and attainable actions to help improve the environmental performance of the Municipality over a five-year planning horizon.

The Township of Armour is committed to following the direction of the Plan, and will take the necessary steps to ensure the Plan's success through continual review and development.

The purpose The Energy Reporting & Conservation & Demand Management Plan is to provide a basis for the Township of Armour to implement improvements to its infrastructure and operations that reduce energy and water use, their associated costs, as well as environmental effects of the Township's activities.

DECLARATION OF COMMITMENT:

The Township of Armour will use existing resources and leverage outside agencies where appropriate to reduce our energy consumption and its related environmental impact.

Declaration of Commitment: By-Law #20-2024

Dated: March 12, 2024

BE IT RESOLVED THAT "Energy Reporting & Conservation & Demand Management Plan" be approved.

AND FURTHER THAT the Council of the Township of Armour is committed to the promotion of responsible energy management, through the implementation of economically viable energy efficiencies and environmental care throughout all facilities and equipment.

BACKGROUND:

The Township of Armour's Energy Conservation Plan was developed to meet the requirements of Ontario Regulation 507/18. The purpose of this Plan is to develop projects to formally address energy management initiatives. The Township of Armour has been committed to energy conservation for many years in order to reduce energy consumption, decrease operating costs and to set an example for the community as to why conservation is important. It is the intention of the municipality to further develop the Energy Conservation Plan and enhance the municipality's commitments as projects develop through Council's approval and as the Township's aging infrastructure requires rehabilitation and/or replacement. Similar to the Township's previous 2019 Energy Conservation and Demand Management Plan, this five-year plan is valid from 2024- 2029, at which time a thorough review process will be required for a subsequent five-year plan.

VISION AND GOALS:

The Township of Armour already has a number of formative plans that set the overall direction for the municipality, and environmental leadership. This Energy Reporting & Conservation and Demand Management Plan is guided by vision and goals contained in our Official Plan and will be influenced by the principal sustainability policy. We are community leaders in the efficient use of energy resources. We will incorporate energy efficiency into all areas of our activity including our organization and human resources management procedures, procurement practices, financial management and investment decisions and facility operations and maintenance. The corporation will encourage community-based energy initiatives.

OVERALL TARGET:

Facilities included in the base year reporting include the municipal office, the municipal garage, the landfill and a community centre.

Based on the energy audits that have been completed on all of our buildings, the Township of Armour has completed all renovations/retrofits that can be done. We are committed to maintaining our energy efficiency and will strive to immediately rectify any deficiencies as they become apparent.

Armour:

- A responsible, cost effective and accountable local government;
- Well managed growth, well planned spaces;
- A safe, livable and healthy community;
- A diverse and sustainable economy; and,
- A thriving natural environment that is a valued community asset to be protected, maintained and enjoyed.

ASSET MANAGEMENT:

Asset Management planning takes into consideration the potential impacts of climate change and any actions that may be required to address vulnerabilities that may be caused by climate change to the townships infrastructure assets. This involves any adaptation opportunities that could arise from climate-driven vulnerabilities, as well as mitigation opportunities such as greenhouse gas emission reduction targets. In addition, mitigation approaches, such as reduced energy consumption, can be a significant decision driver when replacing new assets or rehabilitating existing assets.

The Township of Armour's contribution to climate change through greenhouse gas emissions will be mitigated in accordance with local reduction targets, financial capacity, and stakeholder support. In addition, climate change will be considered as part of the township's risk analysis within its asset management plan. Awareness of infrastructure risks will enable the municipality to balance the potential cost of climate change vulnerabilities with the cost of proactively reducing or eliminating these vulnerabilities before they occur.

ONTARIO REGULATION 507/18:

Ontario Regulation 507/18 was established to help municipalities better understand their energy usage, develop conservation plans and to help guide energy savings and demonstrate leadership in conservation.

The purpose of this Plan is to develop projects to formally address energy management initiatives. The Township of Armour has been committed to energy conservation for many years in order to reduce energy consumption, decrease operating costs and to set an example for the community as to why conservation is important. It is the intention of the municipality to further develop our Energy Reporting & Conservation & Demand Plan and enhance the municipality's commitments as projects develop through Council's approval.

This five- year plan is valid from 2024-2029, at which time a thorough review process will be implemented before proceeding further.

We have appointed the following positions to act as departmental energy efficiency team members:

- Clerk-Administrator
- Waste Management Administrator
- Roads Supervisor
- Administrative Assistant
- Partners and Free Resource Systems:
- LAS/AMO, Energy Planning Tool, Grants

Semi-annual meetings will allow for review of the Energy Management Plan. An annual meeting will allow for the identification of new measures.

SECTION 2: CURRENT STATE, BASELINE & OPPORTUNITY

ENERGY OPPORTUNITY ASSESSMENT:

An energy opportunity assessment was undertaken to confirm the current state of operations, develop an energy consumption, demand and greenhouse gas baseline, as well as to identify and quantify opportunities for improved performance for Township facilities.

The energy opportunity assessment comprised of a brief evaluation of utility consumption history and a brief walk-through of each Township-owned facility. Energy conservation measures (ECMs) have been identified and evaluated for possible application at each Township facility to reduce energy consumption.

PORTFOLIO DESCRIPTION:

The Township has a diverse inventory of buildings. The following portfolio description provides context for the energy opportunity assessment and is consistent with Ontario Regulation 507/18 reporting requirement.

Municipal Building & Council Chambers

56 Ontario Street, Burk's Falls, Ontario

The Municipal Office is a 2304 square foot building (214 square metres) owned by the Township of Armour. The building was built in 1979 and renovated in 2011 to provide the municipality with extra administration space and as well as to provide space for business services in the Emergency Preparedness Plan. The single storey facility consists of a kitchen, office and meeting space. Numerous energy efficiency measures are present in the facility including energy efficient lighting and a ground source heating/cooling system. Blinds in the office are predominately lowered to reduce heat gain during the summer months. The facility is open from 9:00 am – 4:30 pm, Monday to Friday.

Municipal Garage & Yard

564 Garage Road, Burk's Falls, Ontario

The Operations Yard is a year-round operations facility consisting of two main sections; office space, and five truck bays that house a portion of the fleet of maintenance. The garage and office space is a 6000 square foot facility (557 square metres). Heating is provided to the office wing by electric baseboards, while the truck bay is heated with four radiant overhead heating structures by propane. During warmer months the truck bay doors are mainly left open during operational hours to provide ventilation. Furthermore, this allows sufficient light to enter the wing enabling manually operated artificial lighting to remain off for a large portion of the day.

In 2015 a 10 Kw Micro Fit solar system was installed. Operational hours during the winter months can be affected by variations of weather conditions resulting in potentially 24-hour operation of the facility. This facility is not open to the general public and does not house any sub-lease space.

Katrine Community Centre

6 Browns Drive, Katrine, Ontario

The Katrine Community Centre is a 3816 square foot building (355 square metres) and an all year facility. The building is a single storey with a basement. The facility consists of a meeting hall, kitchen and support spaces. The facility is a community rental space only; as such it is not open to the public and is only open when rented. The basement of the building is operated by the local senior's Club and is used as a recreational facility for adults over 55 years of age. The facility offers programs, clubs, and support of varying descriptions designed to keep participants engaged in the community and ensure a high standard of life. Starting in 2019, our Community Centre will also be used as a warming/cooling center for our community.

Berriedale Community Centre

232 North Pickerel Lake Road, Burk's Falls, Ontario

The Berriedale Community Centre is a 1421 square foot building (132 square metres) and an annually leased facility. The building is operated as an antiques store during the summer months only and not occupied year-round. During the non-operational season, all loads including pumps and lighting at the facility are turned off. The lessee pays for the electricity.

12-Three Mile Lake Road

Burk's Falls, Ontario

This facility has a 200 square foot building (18.58 square metres), and an annually leased property. The building is used as storage with a mobile food truck (chip truck) on the premises during the summer months only and not occupied year-round. The food truck is owned by the lessee. During the non-operational season, all loads including pumps and lighting at the facility are turned off. The lessee pays for the electricity.

Bicentennial Park – Doe Lake

1014 Ferguson Road, Katrine, Ontario

A structure with wash and change rooms, storage rooms and a mechanical room containing water pumps is located at the public beach. During the non-operational season, all loads including pumps and lighting at the facility are turned off.

Landfill

141 Chetwynd Road, Burk's Falls, Ontario

The Landfill is a shared service with two other municipalities, The Township of Ryerson and The Village of Burk's Falls. It is a year-round facility, providing garbage disposal and recycling programs to the communities. The main 3000 square foot building is not accessible to the public and consists of a 1900 square foot heated room within the facility. The building is steel clad, wood timber frame and built in the late 1980s. The ceiling height in the unheated portion is 30' and 20' in the heated portion. Heating is provided through a forced air system to the enclosed space by natural gas. The facility also includes a 10' x 12' attendant's shelter which is heated with a high efficiency wall heater.

Watt Farm

827 Chetwynd Road, Burk's Falls, Ontario

The Watt Farm property is 1417 square feet and built in 1920 that was purchased in May 2012 by Northland Power as the site for the company's Solar East project, after seeing the historical value of the house, Northland Power entered into an agreement with the Burk's falls and District Historical Society in 2015. In 2019, Northland Power severed the Farmhouse from the Solar East project and transferred a portion of the property to the Township of Armour.

The Watt Century Farmhouse is the second heritage centre of the Burk's falls and District Historical Society. It was officially opened at the society's Heritage Day on July 25, 2015.

Hours: Seasonal: Open from July 1st to Thanksgiving weekend

ENERGY SUPPLY

The types of energy used in the operation of the Township of Armour's facilities and delivery of services include:

- Electricity – provided by Hydro One.
- Natural Gas – provided by Union Gas for the Landfill
- Propane – provided by Moore Propane for the Garage
- Propane – provided by Superior Propane for the Katrine Community Centre

SUMMARY OF CURRENT ENERGY CONSUMPTION

Energy consumption baselines have been established in conformance with the Regulation using 2021 data.

PREVIOUS AND CURRENT ENVIRONMENTAL AND ENERGY- RELATED INITIATIVES

The Township of Armour has developed and implemented policies relating to the environment and energy.

- ✓ A diverse and sustainable economy with the creation of the Official Plan.
- ✓ A thriving natural environment that is a valued community asset to be protected, maintained and enjoyed through our naturalized zones in parks and open spaces, recycling facilities in Township buildings, promotion and participation in the annual Pitch-In Canada Campaign, and Earth Hour participation.

- ✓ A culture of energy conservation and demand management through the energy conservation measures, by facilities as detailed in Section 3 – Our Plan.
- ✓ The Township passed Bylaw 2019-17, our Tree Canopy & Natural Vegetation Bylaw. A mature urban tree canopy creates shade, which lowers energy consumption for a community. This is accomplished via the direct link of shading households, and a community wide impact of reducing the urban heat island effect.

SECTION 3 – OUR PLAN

GOALS:

Our goals are to create a culture of conservation and to continuously improve the energy efficiency of our facilities and processes in order to reduce operating costs, our energy consumption and greenhouse gas emissions.

OBJECTIVES:

Improve the Township of Armour's understanding of energy consumption and increase staff awareness awhile motivating staff to use energy more efficiently by improving awareness of climate change and greenhouse gas emissions; to report energy performance changes and improvements.

FOCUS AREAS AND POLICIES:

Strategic:

Long-term strategic issues:

We will develop and implement energy policies, organize for energy management, develop the required skills and knowledge, manage energy information, communicate with our stakeholders, and invest in energy management measures. Link with other municipal plans as an integral component of the management structure; the energy management plan is coordinated with the municipality's budget planning process.

Departmental responsibilities:

We have incorporated energy budget accountability into departmental responsibilities.

Development of Energy Projects:

Internal assessments:

We did develop a methodology for the internal assessment of energy performance of municipal facilities and their energy loads. In addition, a process was developed for identifying and cataloguing energy efficiency improvements that will be addressed through semi-annual meetings.

Investment in Energy Projects:

Investment criteria:

We did develop and/or clarified as necessary the financial indicators that were applied to investment analysis and prioritization of our energy projects, taking due consideration of the priority given to energy efficiency projects versus other investment needs. We have incorporated the life cycle cost analysis into the design procedures for facility related projects.

Budgetary resources for energy projects:

Energy projects were integrated into our capital planning and budget development procedures.

Procurement:

Consideration of energy efficiency of acquired equipment:

Our purchasing procedures were modified as required to incorporate energy efficiency into the criteria for selection and evaluation of materials and equipment.

Standards for new buildings:

We will consider criteria for the design and/or acquisition of new buildings that include energy performance factors.

SECTION 5 - OUR EXECUTION

All work completed on the plan to date culminates in the development of actions for execution. Generally, an action can be classified as a program, process, or project.

SUMMARY OF ENERGY CONSERVATION MEASURES (ECMs)

Assessments were completed at each facility. A number of common and categorized ECMs were identified. The following table indicates what measures have been identified for each facility. The table is followed by general descriptions of the categorized ECMs.

YEAR	LOCATION	MEASURE	DESCRIPTION
2013	Municipal Office	Paper Reduction	Purchased 5 Asus Tablets
2014	Municipal Office	Electricity	Parking Lot Lights replaced with LED conserving Lumen
		Electricity	Beam Vacuum replaced with Nilfisk Supreme 150 Central Vacuum
	Katrine Community Center	Heating	Climate Control System: Repaired Ducts
		Electricity	Hot Water Heater Replacement
		Heating	Roof Re-shingling
		Electricity	Parking lot lights replaced with LED conserving Lumen
	Landfill	Heating	Replace furnace
		Electricity	Install 11 LED interior lights
		Electricity	Lightning Strike Repairs, ballasts, etc.
	Garage	Electricity	Parking Lot lights replaced with LED conserving Lumen
2015	Municipal Office	Heating	HVAC Policy #CDM15-01
		Electricity	Replace GFI plugs
	Landfill	Electricity	Remove 2 lights & replace with LED lights (exterior)
		Electricity	Shut Down Policy #CDM15-02
		Electricity	Replace 2 flood lights with 4 Par 38 LED bulbs & fixtures
	Garage	Solar Power	10kw Micro FIT Solar Panels
	Doe Lake Park	Electricity	Replace 4 outdoor park lights with LED Conserving Lumen
2016	Municipal Office	Window Replacement	Replace front office window
		Electricity	Shredder
	Landfill	Envelope	Repair/Renovate Recycling Building
	Berriedale Community Center	Heating	Replace propane tank venting
	Katrine Community Centre	Electricity	Replaced Fridge/Freezers
		Envelope	Building Repairs
		Electricity	Dishwasher
2017	Municipal Office	Envelope	Building Performance Assessment
		Electricity	Photocopier/Finisher
		Electricity	Mailing/postage machine
		Electricity	High Efficiency Wall Heater x 1
		Electricity	Commercial Vacuum Power Kit
	Garage	Electricity	High Efficiency Wall Heater x 2
	Landfill	Electricity	High Efficiency Wall Heater x 1
2018	Municipal Office	Windows/Doors	Framing removed and insulation blown in to fill in all spaces around both windows and

			doors
		Paper Reduction	New tablets purchased for all Council members.
		Electricity	New energy efficient dishwasher installed
		Electricity	LED digital sign installed, daylight sensor
2019	Municipality	Envelope	Insulation blown into attic
		Electricity	Outside lights changed to LED and timer installed (off at 11 p.m. and weekends)
		Electricity	Basement renovation using LED lighting
2020	Municipality	Electricity	Installed Bathroom Fan Timers
		Electricity	New Computers
2021	Municipality	Electricity	Created a new entrance to stop some draft
2022	Municipality	Electricity	Bought a new Microwave/ Air Fryer/ Toaster
2023	Landfill	Electricity	New high-efficiency fans installed
	Katrine Community Centre	Electricity	Upgraded lights in hallway
		Envelope	New siding
		Envelope	New insulation in walls
	Municipal Office	Envelope	Roof replaced

SECTION 6 - OUR EVALUATION

The results of our energy management plan are evaluated annually by monitoring our progress towards our targeted performance, and by reporting the findings to our various stakeholders. Our evaluation will include a review and update of the energy plan as necessary with a continual improvement and revision to plans. The energy plan will be in effect for a maximum of 5 years. Should a facility use change, the energy plan will be amended accordingly.

Ongoing monitoring of consumption: an energy monitoring process will be implemented and maintained as an integral component of our management information system.

Planning Department Report

Consents

Roll #	Address	Date	File #	Status	Note
2-23700; 2-29200; 2-29300	Con 9 Lot 20, Con 10 Lot 20	01/23/2024	B-075/22 & B-076/22	FUP with Applicant - Agreements	Lot addition of two lots to 2-29300 New: 42R-22252
3-04850	Con 11, Part Lot 21	11/22/2021		Pre-Consultation / Studies Required	Sever 10 Acre Waterfront Lot to create 2 new seasonal residential lots
1-09102	875 B Cherry Hill Road	01/19/2024	B-001/22	All conditions satisfied - file closed	Exemption from 8-2022
3-23900	670 Berriedale Road	02/28/2024	B-048/22; B-049/22; B-050/22; B-051/22	All conditions satisfied - awaiting RP	Create 4 new commercial lots + retained
1-43200 / 1-43300	442 Three Mile Lake Road	02/27/2024	B-036/22	Road Deviation Trf Bylaws	Unmerge lots to create 2 residential properties
2-10200	Con 7 & 8, Part Lots 17 & 18	05/10/2023	B-055/22 & B-056/22	B-056/22 conditions satisfied	Create 2 new lots + retained - Aggregate Area
1-04800	268 Sunset Pass	10/02/2023	B-004/23 & B-005/23	FUP with Lawyer on road dev trf	Create 2 new lots + retained
3-04000	173 Elk Road	02/22/2024	B-013/23; B-014/23; B-015/23; B-016/23	CIL paid	Create 4 new lots + retained
1-59501	572 Ferguson Road	02/22/2024	B-099/22; B-100/22; B-101/22; B-102/22; B-103/22	Road Deviation Trf Required	Create 5 new lots + retain RC-25
3-19700	Con 13 Part Lot 11	11/25/2022		Legal, CBO, By-law, Engineers Involved	Site Alteration / Rezoning issue / FP update
3-09000	68 Berriedale Road	03/06/2023		Pre-Consultation	Applicant proposing revised consent application
2-17600	13 Garage Road	03/08/2023		Awaiting Application	Proposing 2 new residential lots
2-10500	371 Relative Road	02/12/2024	B-011/23 & B-012/13	File Closed	Create 2 new lots + retained - Stop Work Order Lifted 10/2022
3-05410	1761 Pickerel & Jack Lake Road	11/24/2022		Awaiting Application	Create 1 new lot + retained
3-23900	Con 14, Part Lot 11	04/03/2023		Legal Advice First on Consent	land lease community with approx 22 homes
3-24300	Con 14, Part Lot 14	01/24/2023	B-024/23	All conditions satisfied - file closed	Create 1 new lot + retained
1-63700	723 Skyline Drive	01/10/2024	B-032/23, B-033/23, B-034/23; B-035/23	Notice of Passing - OPA & ZBA	Sever merged lots to create 4 new residential lots - OPA required
3-07800	151 Stoney Road	08/01/2023		Awaiting Application	Create new lot + retained (original lot of record)
3-02500	96 Pickerel & Jack Lake Road	12/01/2023		Awaiting Revised Application	Create 1 new lot + retained in CHMH
SOLAR	221 Peggs Mountain Road	01/11/2024		Pre-consultation meeting	Solar Battery Storage Facility
3-11500	365 N Pickerel Lake Road	10/18/2023		Pre-consultation	Create 3 new lots + Retained
2-05102	1409 Chetwynd Road	01/10/2024	B-039/23 & B-040/23	Awaiting Planning Board Decision	Create 2 new lots + Retained
3-19105	446 Berriedale Road	11/03/2023		Pre-consultation	FP area by OLS required to ensure 2 acres of developable land
3-12401	90 Ely Side Road	01/11/2024		Pre-consultation	Flag Lot ZBA will apply if passed
3-17500	355 S Service Road	03/12/2024		Pre-consultation meeting	Create 4 new lots + retained
2-00300	221 Peggs Mountain Road	03/01/2024		Awaiting Application	Create 2 new residential lots on proposed BESS property
2-10750	1330 Chetwynd Road	3/12/2024		Pre-consultation meeting	five permanent, year-round rental units

Planning Department Report

Site Plans

Roll #	Address	Date	File #	Status	Note
2-27100	Con 10 Pt Lot 6	12/01/2023	Partial Refund of Site Works	SPA Registered - LOC File Remains Open	Commercial Development - Industrial Park 2
3-22400	385 Kent Road	06/15/2022		Awaiting Application	RC use - 5 off grid cabins
3-23905	809 Berriedale Road	06/14/2023		File Closed - LOC File Remains Open	New rural industrial business
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation - PJR Required	Second commercial building w 8 residential units on 2nd storey
3-23900	Con 14, Part Lot 11	04/03/2023		Awaiting Application	land lease community with approx 22 homes
3-07625	Con 11 Part Lot 32	09/13/2023		Shoreline Rehabilitation Plan	Tim Bryson sent recommendations via email
2-29412	790G Garage Road	01/04/2024		Pre Pre-consultation	Storm Water Management Plan also required

Subdivisions

Roll #	Address	Date	File #	Status	Note
1-08900	Cherry Hill Rd / Deer Lake	01/25/2024		Revised proposal submitted	14 lot subdivision with common element road - New Lake Study
2-13400	Hill Top Road	01/05/2022		Pre Pre-Consultation	120 lot subdivision
3-18900	North Pickerel Lake Road	05/03/2022		Awaiting Application	Proposing 16 lot subdivision - 5th concept

Shore Roads / Road Allowances

Roll #	Address	Date	File #	Status	Note
3-04400	1181A Pickerel & Jack Lake Rd	04/28/2021		Draft Survey to be registered	
3-19700	589 Berriedale Road	11/01/2022		Letter to Applicant	Road Allowance between Lot 10 & 11, Con 13
1-60200	33 Maple Lane	11/15/2023		Legal	Registered survey received 09/05/2023

Zonings

Roll #	Address	Date	File #	Status	Note
2-28400	Con 10 Lot 12	05/02/2022		Pre Pre-Consultation	Three Phased Development of 100 acre lot
3-22400	385 Kent Road	06/15/2022		Awaiting Application	Ru to RC
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation- PJR Required	Site Specific - Commercial w Residential units
ZBA	Additional Residential Units	04/11/2023		Draft to Council	in conjunction with OPA4 - Bill 23
3-23900	Con 14 Pt Lot 11	04/03/2023		Awaiting Application	Proposing 22 lot leased land - not separate lots
3-19722	Con 13, Part Lot 11	09/05/2023		Municipal Planner concern of OPA too	Engineers agree to adjust FP mapping
ZBA	Municipal ZBA - Flag Lots	02/28/2024		Notice of Passing - Bylaw 13-2024	Flag Lots

Official Plan

Planning Department Report

Roll #	Address	Date	File #	Status	Note
ARMOUR	OPA4	08/25/2023		ARUs / Site Plan / Backlot / Frontages	Multi updates pending once legislation in place - Bill 23 / 97

Minor Variance

Roll #	Address	Date	File #	Status	Note
1-20180	467 Doe Lake Road	12/20/2023		File Closed	Condition for Consent B-054/21
1-29525	261 Owl Lake Road	11/21/2023		Awaiting Application	Accessory Dwelling Unit
1-17600	308 Doe Lake Road	11/30/2023		Awaiting Application	Extend Encroached Deck in length along the dwelling
1-16600	20 Snowshoe Lane	01/15/2024		Awaiting Application	CBO supported 01/15/2024 - further encroach w dwelling addition
1-11000	576 Doe Lake Peninsula	02/06/2024		Awaiting Application	CBO supported 01/23/2024 - deck encroachment

TOTAL # OF TELECONFERENCE PRE-CONSULTATION MEETINGS TO DATE FOR 2024: 5

BUILDING PERMIT REPORT

March 2024

2023 Permits

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
23-001	4919 000 002 00200	January 5 2023	Con 6 Lot 2	Home Addition	INSUL/VB	Renewal #17-052, #19-020, #21-094, Sent letter
23-006	4919 000 001 31016	February 10 2023	Lot 9 Plan M444	Seasonal Residence	OCCUPANCY	Renewal #21-003, Sent letter
23-011	4919 000 002 04703	February 24 2023	Con 6 Lot 17 RP 42R21232 Part 1	New Home	INSUL/VB	Renewal #21-033, Tarion #106661, Sent letter
23-014	4919 000 001 63500	February 24 2023	Con 4 Lot 17 Part 1	New Home	PLUMB/RI	Renewal #21-049, Tarion #107261, Sent letter
23-017	4919 000 001 06520	February 24 2023	Con 1 Lot 14 RP 42R13566 Part 2	Log Home	OCCUPANCY	Renewal #21-059, Tarion #108021, Sent letter
23-018	4919 000 001 06520	February 24 2023	Con 1 Lot 14 RP 42R13566 Part 2	Log Garage		Renewal #21-060, Sent letter
23-019	4919 000 001 72900	February 24 2023	Con 5 Lot 17 Part 5 Plan PSR-1997	Seasonal Residence	INSUL/VB	Renewal # 21-069, Sent letter
23-021	4919 000 001 32900	February 24 2023	Con 2 Lot 25 RP 42R10868 Pt 1	Games Building	INFLOOR HEATING	Renewal #19-063, #21-086, Sent letter
23-022	4919 000 002 01500	February 24 2023	Con 6 Lot 5	Home Alterations/Repairs	OCCUPANCY	Renewal #20-026, #21-087, Sent letter
23-024	4919 000 001 31018	March 14 2023	Plan M445 Lot 10	New Home	FRAME	Tarion #113080
23-025	4919 000 001 03200	February 22 2023	Con 1 Pt Lot 4 PCL	Home Addition		Renewal #22-013, Sent letter
23-028	4919 000 001 59320	March 6 2023	Con 4 PT Lot 3	Dock		
23-029	4919 000 001 77300	March 17 2023	Con 5 PT Lot 20 Plan PSR-1721	Home Addition	FRAME	
23-030	4919 000 001 09100	May 1 2023	Con 1 PT Lots 26 and 27	Log Home	BACKFILL	Tarion #113079
23-031	4919 000 002 01424	March 28 2023	Plan 42M675 Lot 2	New Home	INSUL/VB	Tarion #113078
23-032	4919 000 002 01424	March 28 2023	Plan 42M675 Lot 2	Garage	OCCUPANCY	
23-033	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	New Home	FRAME	Renewal #21-077, Tarion #113077, Sent letter
23-034	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Garage	FOUNDATION	Renewal #21-078, Sent letter
23-035	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Boathouse		Renewal #21-079, Sent letter
23-036	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Bunkie		Renewal #21-080, Sent letter
23-037	4919 000 002 29406	February 27 2023	Plan 42M632 Lot 4	Seasonal Residence	INSUL/VB	Renewal #21-085, Sent letter
23-039	4919 000 002 00300	February 27 2023	Con 6 Lot 3	Major Home Renovation	OCCUPANCY	Renewal #21-109, Sent letter
23-042	4919 000 001 20612	February 27 2023	Plan M451 Lot 7 PCL	New Home	PARTIAL OCCUPANCY	Tarion #109754, Renewal #22-001, Sent letter
23-043	4919 000 003 22100	March 20 2023	Con 13 PT Lot 25	Deck Alterations	FRAME	
23-044	4919 000 002 29700	In Review	Con 10 Lot 24	New Foundation/Pre-fab Trailer		
23-045	4919 000 001 79900	March 22 2023	Con 5 PT Lot 21 Plan PSR-1659	Garage	FRAME	Renewal #2022-071
23-047	4919 000 001 59100	March 29 2023	Con 4 Lot 1 PCL 5137	New Home	PLUMB/RI	Tarion #110662, Renewal #2022-010
23-049	4919 000 003 17900	March 22 2023	Con 13 PT Lot 6	Utility Shed	FRAME	Renewal #18-71, #19-074, #22-005
23-050	4919 000 002 28600	April 18 2023	Con 10 Lot 14	Log Home	HVAC/RI	Tarion #113497
23-051	4919 000 001 55400	April 24 2023	Plan M261 Lot 23	Bedroom Addition	FINAL FAILED	
23-052	4919 000 001 73400	April 13 2023	Con 5 PT Lot 17	Shipping Container		Renewal #2022-008
23-053	4919 000 001 20602	April 25 2023	Plan M451 Lot 2	Deck	FOOTINGS	
23-056	4919 000 001 60900	April 28 2023	Con 4 PT Lot 6 RP	Seasonal Residence		

BUILDING PERMIT REPORT

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23-057	4919 000 001 70150	April 24 2023	Con 5 PT Lot 12	New Home	FRAME	Tarion #113680
23-060	4919 000 002 13500	April 26 2023	Plan 315 Lot 48	Pre-Fab Shop Repairs	FRAME	
23-061	4919 000 002 17605	April 25 2023	Con 8 PT Lot 11 RP	Quonset Hut	BACKFILL	Renewal #18-062, #22-007
23-062	4919 000 002 08304	May 8 2023	Con 7 PT Lot 6 RP	New Home	FINAL	Tarion #113681
23-063	4919 000 003 04300	May 8 2023	Con 11 PT Lot 19	Home Renovations	AIR BARRIER	
23-067	4919 000 003 07448	May 10 2023	Plan 42M618 Lot 4	Seasonal Residence	INSUL/VB	Renewal of #22-017
23-070	4919 000 001 74700	May 25 2023	Plan M237 Lot 8	Home Addition		
23-071	4919 000 001 78200	May 31 2023	Plan M237 Lot 3 PT Lot 2	Guest Sleeping Cabin		
23-073	4919 000 003 21200	June 12 2023	Con 13 PT Lot 22	New Home		Tarion #114312
23-078	4919 000 001 26505	June 8 2023	Plan M91 PT BLK C RP 42R21762 Part 1	New Home	OCCUPANCY	Severence from #1-26500, Renewal of #2022-022, Tarion #114392
23-079	4919 000 001 26505	June 8 2023	Plan M91 PT BLK C RP 42R21762 Part 1	Garage	FRAME	Severence from #1-26500, Renewal of #2022-023
23-080	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Seasonal Residence	FINAL FAILED	Renewal of #2022-024
23-081	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Guest Sleeping Cabin	FRAME	Renewal of #2022-025
23-082	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Garage	FRAME	Renewal of #2022-026
23-085	4919 000 001 59410	June 9 2023	Con 4 PT Lot 4	New Home	OCCUPANCY	Tarion #30596, Renewal of #16-26,18-020, 19-002, 22-031
23-086	4919 000 003 12300	June 9 2023	Con 12 PT Lot 19	Home Repairs/Addition	INSUL/VB	Renewal of #15-51 & 17-59, 19-036, 22-032
23-087	4919 000 003 05215	June 9 2023	Con 11 PT Lot 22	Dormer/Roof (Home)	INSUL/VB	Renewal of #17-21, 19-055, 22-033
23-088	4919 000 001 79800	June 8 2023	Lot 21 Con 5 Pt 10	Shed	FRAME	Renewal of #12-03, 15-54, 19-057, 22-034
23-090	4919 000 003 23905	June 30 2023	Con 14 PT Lot 11	Pre-fab Commercial Manufacturing Business	BACKFILL	
23-091	4919 000 001 25200	June 8 2023	Lot 20 Plan M91	Convert Garage to Living		Renewal of #19-077, 22-036
23-096	4919 000 001 30265	June 21 2023	Con 2 PT Lot 15	New Home	PLUMB/RI	
23-098	4919 000 001 06632	July 4 2023	Plan 42M642 Lot 5	Deck		
23-099	4919 000 002 27100	June 23 2023	Con 10 PT Lot 6	Manufacturing Facility	AIR BARRIER	
23-102	4919 000 003 15800	June 30 2023	Plan M242 Lot 13	Storage Garage	FOOTINGS	
23-103	4919 000 001 07500	July 7 2023	Con 1 PT Lot 18	Sunroom Addition	FRAME	
23-104	4919 000 002 28208	July 7 2023	Con 10 PT Lot 11	Deck	FINAL FAILED	
23-105	4919 000 001 73400	July 6 2023	Con 5 PT Lot 17	Home Addition	INSUL/VB	Renewal of #2022-040
23-108	4919 000 001 09400	July 17 2023	Con 1 PT Lot 27	Garage/Shop	FOOTINGS/PLUMB RI	
23-109	4919 000 001 77400	July 13 2023	Con 5 PT Lot 20 PLAN PSR-1721	New Home	INSUL/VB	Tarion #111804, Renewal of #2022-046
23-111	4919 000 002 29404	July 13 2023	Plan 42M632 Lot 3	Seasonal Residence	OCCUPANCY	Renewal of #2022-050
23-113	4919 000 003 00300	September 12 2023	Con 11 Lot 2	Hay Storage	BACKFILL	
23-115	4919 000 001 17100	July 26 2023	Con 2 PT Lot 7	Deck Extension	FOOTINGS	
23-118	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Shed		

BUILDING PERMIT REPORT

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23-119	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Deck		
23-121	4919 000 003 25610	August 8 2023	Con 14 PT Lot 26	New Home	FRAME	Tarion #114708
23-122	4919 000 001 50000	August 9 2023	Plan 270 PT Lot 23	Seasonal Residence	PLUMB/RI	Renewal of #20-091, #22-064, Tarion #85096
23-123	4919 000 003 22100	August 11 2023	Con 13 PT Lot 25	Seasonal Residence Repairs		
23-124	4919 000 001 04605	August 8 2023	Con 1 PT Lot 7	Home Alterations/Repairs	BACKFILL	
23-126	4919 000 003 07444	August 9 2023	Plan 42M618 Lot 6	Finish Seasonal Cabin	PLUMB/RI	
23-127	4919 000 001 24700	October 2 2023	Con 2 PT Lot 10 PCL 5988	Home Renovations	AIR BARRIER	
23-132	4919 000 001 17600	September 6 2023	Con 2 PT Lot 7	Restoration Repairs		
23-133	4919 000 003 26500	September 14 2023	Con 14 PT Lot 28	Seasonal Residence		
23-136	4919 000 001 47400	September 8 2023	Plan M101 Lot 34	Garage/Storage		Renewal of #21-088, #22-074
23-137	4919 000 002 08304	September 8 2023	Con 7 PT Lot 6	Deck	FINAL	
23-138	4919 000 003 21200	September 11 2023	Con 13 PT Lot 22 REM PCL 24498	Storage Shop	FOOTINGS	
23-139	4919 000 002 29700	In Review	Con 10 Lot 24	Shipping Container (A)		
23-140	4919 000 002 29700	In Review	Con 10 Lot 24	Shipping Container (B)		
23-142	4919 000 003 07650	September 12 2023	Con 11 PT Lot 32 RP 42R8820	Storage Shed	FOOTINGS	
23-143	4919 000 001 73602	September 18 2023	Con 5 PT Lot 18 PCL 4285	Living Room Addition	INSUL/VB	
23-146	4919 000 001 04600	October 11 2023	Con 1 PT Lot 7 RP 42R4726	New Home	INSUL/VB	Tarion #115479
23-147	4919 000 001 04600	October 11 2023	Con 1 PT Lot 7 RP 42R4726	Garage	AIR BARRIER	
23-148	4919 000 003 05300	September 22 2023	Con 11 PT Lot 23 RP 42R9344	Garage/Storage	INSUL/VB	
23-149	4919 000 002 02720	October 5 2023	Con 6 PT Lot 7 RP 42R10544	Seasonal Residence		
23-151	4919 000 001 18700	September 28 2023	Plan 185 Lot 5 Plan 42R-3166	Home Repairs/Alterations	BACKFILL	
23-153	4919 000 001 04605	October 4 2023	Con 1 PT Lot 7	Roof Repairs		
23-154	4919 000 001 50200	October 5 2023	Plan M270 Lot 21 PCL 15083	Storage	FOOTINGS	
23-155	4919 000 001 45200	October 10 2023	Plan M101 Lot 14	Home Addition	INSUL/VB	
23-156	4919 000 002 10200	October 3 2023	Con 7 PT Lots 17 and 18	New Home	PLUMB/RI	Tarion #114451
23-161	4919 000 001 45400	October 24 2023	Plan M101 Lot 15 PCL 7228	Garage		
23-162	4919 000 001 34700	October 24 2023	Con 3 PT Lot 7 PT PCL 10592	Home Repairs/Alterations	FOOTINGS	
23-163	4919 000 002 05102	November 6 2023	Con 6 PT Lot 20 RP 42R21688	New Home	INSUL/VB	Tarion #115753
23-164	4919 000 003 27400	November 28 2023	Con 14 PT Lot 28 PCL 10338	New Home		Tarion #115752
23-166	4919 000 003 18904	November 16 2023	Con 13 PT Lot 8	New Home	PLUMB/RI	Tarion #115751
23-167	4919 000 002 10500	November 16 2023	Con 7 PT Lot 18	Sauna Addition	INSUL/VB	
23-168	4919 000 003 30000	November 24 2023	Plan 199 Lot 16	Home Addition	FRAME	
23-169	4919 000 002 02610	December 4 2023	Con 6 PT Lot 6 PT Lot 7	Storage Repairs/Alterations	FINAL	
2024 Permits						
24-001	4919 000 001 16600	In Review	Plan 158 Lot 4 TO 6	Home Addition		Pursing Minor Variance. Waiting for Survey from OLS

BUILDING PERMIT REPORT

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24-002	4919 000 003 05010	January 25 2024	Plan 42M662 Lot 8	New Home		Tarion #116076
24-004	4919 000 003 07650	In Review	Con 11 PT Lot 32 RP 42R8820	Cottage Addition/Alterations		Incomplete application, waiting on additional info
24-005	4919 000 001 16700	In Review	Plan 158 Lot 1	Addition/Repairs		Septic upgrade required, waiting for new Septic Permit
24-006	4919 000 002 07008	January 24 2024	Con 7 PT Lot 5 RP 42R10640	Commercial Signage		
24-007	4919 000 001 49300	February 8 2024	Plan M101 Lot 53 PCL 7980	Bunkie		
24-008	4919 000 001 54000	January 24 2024	Plan M261 Lot 37	Addition	FRAME	Formerly #2021-027
24-009	4919 000 001 11000	January 24 2024	Plan 184 PT Lot 11	Deck		
24-010	4919 000 001 18600	January 30 2024	Plan 185 Lot 4	Workspace with a Bathroom	FINAL	
24-011	4919 000 001 34500	Rejected	Con 3 Lot 2 PCL 2969	Shed		Permit not required
24-012	4919 000 001 34500	Rejected	Con 3 Lot 2 PCL 2969	Bunkie		Owner wants to keep structure as a storage shed
24-013	4919 000 001 54300	February 6 2024	Plan M261 Lot 34 PCL 12419	Deck		
24-014	4919 000 002 31400	In Review	Con 10 PT Lot 29	New Home		
24-015	4919 000 001 80700	In Review	Con 5 PT Lot 21 Plan PSR-1659	New Home		

DEMOLITION PERMITS

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	DEMOLITION PROJECT	COMMENTS
23-D1	4919 000 001 78200	May 31 2023	Plan M237 Lot 3 PT Lot 2	Demo Bunkie	
23-D6	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Demo Deck	
23-D7	4919 000 003 26500	September 14 2023	Con 14 PT Lot 28	Demo Cottage	
23-D17	4919 000 001 60900	April 28 2023	Con 4 PT Lot 6	Demo Cottage	
24-D1	4919 000 003 07650	January 24 2024	Con 11 PT Lot 32 RP 42R8820	Demo Addition	
24-D2	4919 000 002 31400	In Review	Con 10 PT Lot 29	Demo Cottage	

PERMIT RENEWALS

PERMIT #	ROLL #	RENEWAL DATE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
21-109	4919 000 002 00300	Waiting for Payment	Con 6 Lot 3	Alterations/Repairs	OCCUPANCY	
22-055	4919 000 002 17600	September 12 2023	Con 8 Pt Lot 11	Saw Cover Storage		
22-058	4919 000 002 05103	September 12 2023	Con 6 Pt Lot 20	New Home	INSUL/VB	Tarion #111807
22-062	4919 000 002 06501	September 12 2023	Con 7 PT Lot 2	Seasonal Residence Addition	INSUL/VB	
22-067	4919 000 002 10500	September 12 2023	Con 7 PT Lot 18	Barn Repairs		
22-070	4919 000 003 05610	September 12 2023	Con 11 PT Lot 26	Home Addition	OCCUPANCY	Final Electrical Required - Failed
22-077	4919 000 001 31018	November 6 2023	Plan M445 Lot 10	Shed	FRAME	
22-079	4919 000 002 22304	November 6 2023	Con 9 PT Lot 10	Garage/Storage	BACKFILL	
22-080	4919 000 002 15500	November 6 2023	Plan 315 Lot 30 PT Lot 28	Home Addition	INSUL/VB	
22-089	4919 000 003 22950	November 2 2023	Con 14 Lot 4	Home Addition	INSUL/VB	
22-090	4919 000 003 05300	November 6 2023	Con 11 Lot 23	Complete Cabin #8	INSUL/VB	

BUILDING PERMIT REPORT

March 2024

22-091	4919 000 003 19000	November 6 2023	Con 13 Lot 9	Seasonal Residence	FRAME	
22-092	4919 000 002 01432	November 6 2023	Lot 10 Plan M675	Garage	OCCUPANCY	
22-093	4919 000 002 01432	November 6 2023	Lot 10 Plan M675	New Home		Tarion #112221
22-097	4919 000 001 42200	December 8 2023	Con 3 PT Lots 11 and 12	Pre-fab Storage	FOOTINGS	
22-098	4919 000 002 06600	December 8 2023	Con 7 PT Lot 3	Deck	FRAME	Renewal #20-028
22-099	4919 000 001 08801	December 8 2023	Con 1 PT Lot 22	Deck Rebuild	DEFICIENCIES	Renewal #20-024
22-100	4919 000 001 31048	December 8 2023	Lot 25 PT 12 Plan M445	Garage	BACKFILL	Renewal #20-022
22-101	4919 000 001 31048	December 8 2023	Lot 25 PT 12 Plan M445	Home Addition	BACKFILL	Renewal #20-021, Tarion #112437
22-103	4919 000 002 28112	December 8 2023	Con 10 PT Lot 10 42R21218 Part 2	New Home	OCCUPANCY	Renewal #20-017, Tarion #72247
22-104	4919 000 003 19900	December 8 2023	Con 13 Lot 13	Deck Alterations		Renewal #20-003
22-105	4919 000 002 32700	November 28, 2023	Con 10 Lot 30 Part 33	New Home	OCCUPANCY	Renewal #20-049, Tarion #73637
22-106	4919 000 002 19400	December 8 2023	Con 8 Lot 25	Home Addition	FRAME	Renewal #18-003, 19-046, 20-072, 21-065
22-108	4919 000 001 31018	November 27 2023	Lot 10 RP42R17996 Part 1 Plan M445	Boathouse	INSUL/VB	Renewal #17-019, 18-043, 19-018, 21-082
22-114	4919 000 002 32400	January 17 2024	Con 10 Lot 30	Seasonal Residence	INSUL/VB	Renewal #18-076, #20-040, #21-097
22-115	4919 000 001 66110	January 17 2024	Con 8 Lot 11	Garage	FRAME	Renewal #15-009, #19-013, #21-095
22-117	4919 000 003 19900	January 17 2024	Con 13 Lot 13	Garage	INSUL/VB	Renewal #20-073
22-118	4919 000 001 30950	December 7 2023	Con 2 Lot 18 RP 42R7286 Part 4	Seasonal Residence	PLUMB/RI	Renewal #20-084
22-120	4919 000 001 22300	December 19 2023	Con 2 PT Lot 9	Seasonal Residence	OCCUPANCY	Renewal of #20-068
22-121	4919 000 002 03600	December 19 2023	Con 6 Lot 10	New Home	INSUL/VB	Renewal #21-039, Tarion #107260
22-122	4919 000 003 23600	January 17 2024	Con 14 Lot 8	Garage/Storage Addition	FRAME	Renewal 19-073, #21-102
22-123	4919 000 001 53600	January 10 2024	Plan M261 Lot 41	Deck Rebuild	FRAME	
22-124	4919 000 002 15550	December 18 2023	Plan 315 Lot 30 PT Lot 28	Home Renovations	INSUL/VB	
23-003	4919 000 002 29420	January 10 2024	Plan 42M632 Lot 10	Pole Barn	INSUL/VB	Renewal #19-023, #21-083
23-009	4919 000 001 03900	February 26 2024	Con 1 Lot 4	Foundation Repairs	FINAL FAILED	Renewal #21-029
23-010	4919 000 001 03900	March 1 2024	Con 1 Lot 4 RP PSR552 Part 4	Seasonal Residence	INSUL/VB	Renewal 16-14, 18-075, 20-041, 21-030
23-020	4919 000 003 05600	February 9 2024	Con 11 Lot 26 RP 42R19771 Part 1	New Home	OCCUPANCY	Renewal 19-025, #21-084, Tarion #58028

Heritage Festival 2024

March 2024 Report

14

Vendors Market Registrations to date (last year we had 55)	82
Food Vendor Registrations to date (in addition to above vendors)	9
Car Show Registrations to date	29
NEW Tractor Display Registrations to date	1

Booked:

Reptile Adventure Camp – booked January 24, 2024

Allways Antique Photo – booked January 24, 2024

Ken the Balloon Guy – booked January 25, 2024

Cathy Still – to sing O'Canada

Food Services to Date: Agricultural Society, Sugar Nuts Mini Donuts, Big Squeeze

Lemonade/Smoothie stand, The Banger, Robby Steed's Food Truck, J & G's Food Wagon,

Grand North Bison, Muskoka Vending (prepackaged snacks)

Live Entertainment – Tina Turley & New Boots and Christina Hutt

Portable Washrooms – 5 regular / 1 wheelchair accessible – booked January 26, 2024

Inflatables – 52' obstacle course, bounce combo, generators, dunk tank & two 20 x 20 tents
(all inflatables **fully staffed** – still need volunteer for dunk tank fundraiser) – booked
January 26, 2024

Face Painter – Olivia Richard-Ranta – booked January 26, 2024

In-town Shuttle Service – Wilson Transportation – booked January 29, 2024 (funding NOHFC)

Horse Drawn Wagon Rides – Armstrong's Thunder Ridge Farm – booked February 1, 2024

Completed:

Permission to use Fairgrounds

Proof of Insurance provided to Village of Burk's Falls & Agricultural Society

Agricultural Society confirmed handout of free bottled water

Welcome Banner for stage received from Vista Print

Event registered on Eventbrite.ca

Roadside Bag Signs – received February 9, 2024

New this year:

Armstrong's Thunder Ridge Farm

Food Truck - J & G's Food Wagon, Minden, Ontario- (smoked meats, pickle on stick, peameal,
taco in a bag)

Grand North Bison, Desbarats, Ontario – Pepperettes / Meat Products

Muskoka Vending – prepackaged snacks

Fire Trucks to sound off start of Heritage Festival after O'Canada

Tractor Display – Jim Percy working with Phil Cumming to organize – placed by poultry barn

In town Shuttle Service - pick up/drop off locations would be the Legacy Life Centre by Valu
Mart, Home Hardware Parking Lot, Old Bakery By The Bridge Parking Lot, Library and then to
Baseball Fields for drop off. To confirm locations.

Entertainment: new performers, Tina Turley & New Boots

ATM: J & G's Food Wagon to set up ATM – run off a generator

Pending:

Application to NOHFC for funding – Dave Gray assisting – deadline is 16 weeks before event (March 22) – submitted February 5, 2024 – Council resolution included
Jim Percy promoting car show – requesting prize donations
Bottled water – Quote received from Valu-Mart – to order a skid of water 2 weeks before
Release of Heritage Festival promo video on Social Media – May 2024
Wilson Bus Lines for in-town shuttle service – to determine pick up/drop off locations
In-town shuttle service– get signs created
Food Vendor – Bannock Hot Dogs – awaiting formal request
Poster creations of participating attractions – to promote starting in May
Kiddie Pool for bottled water
Office Canon Printer no longer serviceable – may require Vista Print for flyers (NOHFC funding)
Additional Portable Washrooms (pending NOHFC funding)

Historical Society Members:

Crowd Favourite Ballot Box Counting (Charlene, Kaiyla, 1 Member)
Select Heritage Festival Car Show Winner
Sack Races/Egg Race Games for kids – **prizes** Candy? Ribbons? Toy chest?
Volunteers to run games (**at least 2 – 3 for all games**)
Set up games by Historical Society tent or elsewhere?
Man the dunk tank cash box and game (**1 volunteer**)
Cash Float for Dunk Tank
Donation Jars – one has HS Tent, the other at Car Show Judges Tent,
Second cash box at entrance for donations
Create programme
Mystery Box of artifacts? Promote local heritage
Order popcorn and bags from Village
Determine where want to be placed on the grounds
Diane: Design event poster & Firefighter Challenge poster

Roads Dept:

Level Fairgrounds
Stop Signs/Pilons
Place bag signs
Set up Bleachers
Water field in advance if required

Firefighter Challenge:

Co-ordinator: Paul Schaefer
Coin to recognize Retiring Fire Chief Dave McNay – design by his grandchildren
No mini challenge this year
First Aid Station
Misting Fan / Sprinkler

Car Show:

Co-ordinator: Jim Percy

Judges being recruited

Sponsors: Asylum Hotrods, Tim Barkwell, 705 Blackfly

Dash plates ordered – January 29, 2024 – received March 1, 2024

Trophies – ordered January 26, 2024 – received March 1, 2024

Participation Certificates – to be printed

PA System for announcements – Tim Barkwell

Car Show Donations to date:

Hallmark Tattoos – 1.5 hour tattoo session (\$150 gift certificate)

MacLang's – to follow up in June

Armour Township – 10 x \$25 Canadian Tire Gift Cards (points from KCU Account)

Home Hardware – Bread Maker, Car Cleaning Products, Smart Light

Northern Nerds – Painting, Camera Bag, T-shirt, Screen Protector, USB Port Hub

Capstone – 2 x \$50 Petro Canada Gas Cards

Bear Chair Co. – large fire pit (\$350 value)

Armour Township - Charcoal BBQ (bonus for purchasing bleachers from Uline)

Tractor Display:

Co-ordinators: Phil Cumming & Jim Percy

Tractors to be displayed by the poultry barn field on the fairgrounds

Vendors Market:

New co-ordinator for 2024 – Danette Blakelock

Preliminary Design – set up around the fairground track (facing outward – vehicles to be parked behind display or on other side along the track) anticipate over 100 vendors

Volunteers Needed for the Event:

Dunk Tank Politicians / Staff

Fairgrounds – Waste/Recycling/Portable washroom monitoring

Car Show Registration booth

Set up

Clean up

Landfill run at end of event

Front gates

Games

Agricultural Society Food Booth

Dunk Tank:

Dan Robertson – Ryerson Twp Councillor

Rod Ward – Armour Twp Mayor

Dorothy Haggart-Davis – Armour Twp Councillor

Kaiyla Hoffmann – Building Administrator

Larry Bandi – Chief Building Official

Bryan Austin – By-law Officer



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
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Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, February 12, 2024

Members Present: Diane Brandt – President
Jenny Hall - Treasurer
Peter Hall
Krista Trulsen
Kirk Du Guid
George Sterling
Jarv Osborne
Barry Burton

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:05 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Nieves, Charlene and Ryan Baptiste.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes as amended and adoption of the January 22, 2024 Meeting Minutes as circulated: Nieves to be added to the membership renewal list of paid dues for 2024.
Moved by George Sterling, Seconded by Krista Trulsen. Carried

Treasurer's Report:

Treasurer's / Financial Report presented by Diane Brandt. Main bank account balance was \$10,363.12 on January 31, 2024 with expenses of \$56.44 for Net Spectrum and \$38.66 to Armour Township for supplies ordered. There were no deposits in January. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Jarv Osborne, Seconded by Krista Trulsen. Carried**



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Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Krista did a presentation for story telling days at the Schoolhouse. The event will be titled "Sharing Stories of Almaguin's Past" and will take place from 2 to 4 p.m. on the following Sundays - June 30, July 14, July 28, August 18, and August 25. Refreshments will be served.

Watt Farm House Update:

No new updates.

Membership Renewals:

The following Members renewed their memberships for 2024: Jenny and Peter Hall, Kristoffer Trulsen-Hunt and Barry Burton.

Correspondence:

No correspondence.

General Business:

Heritage Festival 2024:

Members reviewed the Heritage Festival 2024 February Report. It was noted that volunteers are required to run the games. A **Notice of Motion #2024-02-12** regarding funding for the Heritage Festival was presented to members. **Moved by George Sterling, Seconded by Jenny Hall. Carried.**

Audit of the Books:

Diane Brandt advised Members that auditors are needed for the review of the fiscal year end's financial statement. Jarv Osborne and Jenny Hall agreed to audit the Treasurer's books.

Adjournment:

The next meeting is the **ANNUAL GENERAL MEETING** and will be held on Monday, March 18, 2024 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 7:59 p.m.**

Recorded by
Diane Brandt, President

Approved by



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
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OFFICE OF THE DEPUTY CLERK

March 1, 2024

Spring is approaching! With consistent and increasingly warmer weather upon us, the Katrine outdoor ice rink has been closed for the season.

Thank you to [Dylan Hamilton and Sons Property Maintenance](#) for an outstanding job as our Ice Technician and entertaining social media posts. Thank you to everyone that was able to make use of the rink for a wonderful outdoor skating season!



The ice pad will be converted into a basketball court once the snow melts. If you want to throw some hoops or hang out with friends while breaking some sweat, the outdoor basketball court will be a great place to do so!

2023/2024 Outdoor Rink Season:

Opened: January 5, 2024 **(14 days later than previous season and 3 days earlier than 2022)**

Closed due to Weather: January 10, January 25 – February 15, February 25 – March 1 **(approx. 30 days)**

Closed for Season: March 1, 2024

Total 2024 Operating Season with Ice Technician: (not counting prep days) 56

2022 / 2023 Outdoor Rink Season:

Opened: December 22, 2022 **(17 days earlier than previous season)**

Closed due to Weather: December 29 – January 11, January 17 - 18, February 7 – 11, February 15 – 17, March 2 – 7 **(approx. 30 days)**

Closed for Season: March 9, 2023

Total 2023 Operating Season with Ice Technician: (not counting prep days) 78

2022 Outdoor Rink Season:

Opened January 8, 2022

Closed due to Weather: February 2, February 16 – 18, February 22 – 23, March 5 – 15
(approx. 18 days)

Closed for Season: March 15, 2022

Total 2022 Operating Season with Ice Technician: (not counting prep days) 66



STAFF REPORT

Date: March 7, 2024
To: Council
From: Danika McCann – Recreation Coordinator
Subject: March 2024 Meeting & Updates

March Meeting

The Recreation Committee met on Monday, March 4, 2024 to discuss the following:

Winter Karnival: held on February 23, 24 and 25, 2024. Karnival was extremely successful with only a couple things to change for 2025. Changes to be made are: More kids events outside, possibly an antique snow mobile show at the Doe Lake Beach instead of vendors, moving vendors to the Community Centre, more elimination squares, more signage (something similar to what Heritage Day uses), having time slots for the horse rides.

Events that went over really well with the new changes, using the beach to have horse rides to and from the beach, huge toboggan hill for the kids, new set up for silent auction items, Friday night band and having Double D Band on the Saturday, hosting our own roast beef dinner, and hiring an evening band for the dinner.

Easter egg hunt: March 30, 2024. All costs for this event have also been covered by donations from 3 businesses in the Almaguin Area. Almaguin Pet Supplies Store will be volunteering to man the pancake breakfast in the kitchen.

Mother day tea: will be canceled due to high demand of rentals

Winter Gala: the committee is planning on doing a winter Gala in November to help raise funds for the community centre and the recreation events. This event will have a formal dinner, DJ and door prizes.

Day camp: March break currently has 12 enrolled out of 15. PD Days have 9 enrolled out of 15 currently, and summer is over 70% full.

Jamboree's: Danika called around to several places to get quotes for luncheon food for the jamborees and the costs were extremely high. The committee discussed us buying the items for the luncheon and having volunteers come in and make them. Depending on the cost of items and the jamboree turn outs, we will be doing this going forward.

Other updates – not discussed at the meeting

Dance Classes: we have had great feedback from our dance classes ran out of the Community Centre that we will be extending these for another 8 weeks.

Seed Swap: March 9, 2024 is our first annual seed swap, this will be happening every spring and will help with the cost of our seeds for our community garden that depending on the demand and support of the community we are hoping to build this year.



Legal Services / Clerk's Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

Re: Lambton County Council Motion

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

WHEREAS the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

WHEREAS like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

WHEREAS the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

THEREFORE, BE IT RESOLVED:

- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,

DocuSigned by:

5897867E2272445...

Olivia Leger
Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario
All Ontario Municipalities
Bob Bailey, M.P.P. Sarnia-Lambton Riding
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities



Date: February 20, 2024

Resolution COU-2024-063

Moved By: Councillor Byron Faretis

Seconded By: Councillor Jeff Wheeldon

Whereas, the Municipality of Brighton faces challenges related to limited access to transportation, and there exists a pressing need for a ride-sharing service to address transportation gaps within our community;

And Whereas Rideshare services are increasingly relied upon by seniors, students, visitors and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel;

And Whereas, the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework;

And Whereas, transferring the responsibility of ride-share regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs;

Therefore, Be It Resolved that the Municipality of Brighton Council hereby expresses its support for the migration of ride-share regulations and licensing from the municipal level to the provincial level;

Be It Further Resolved that the Municipality of Brighton Council formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across the province;

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus, the County of Northumberland; and all six neighbouring Northumberland lower-tier municipalities, and all Ontario municipalities.

- Resolution -

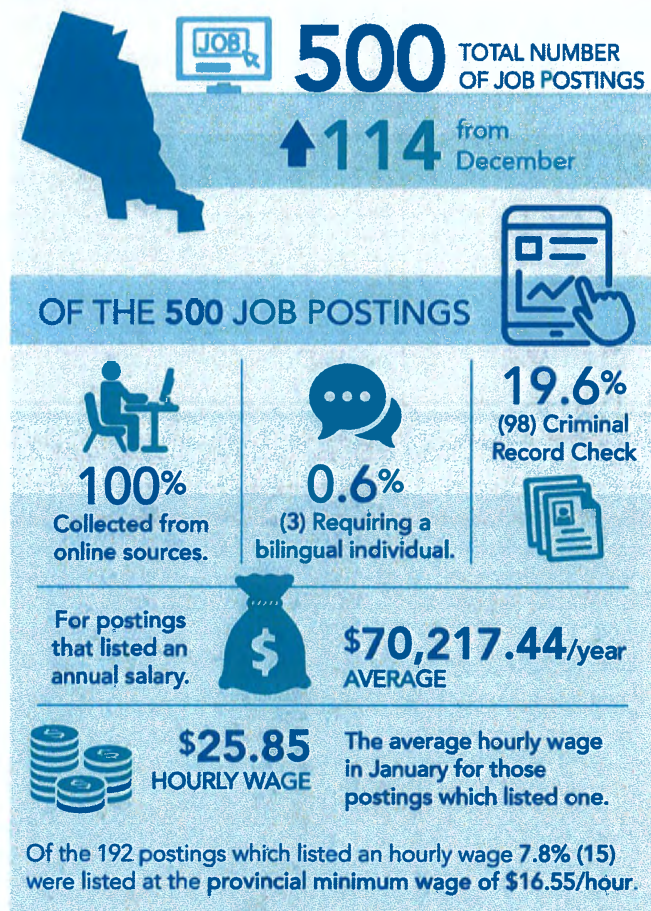
MONTHLY JOBS REPORT

JANUARY 2024

The Labour Market Group
Guiding partners to workforce solutions.

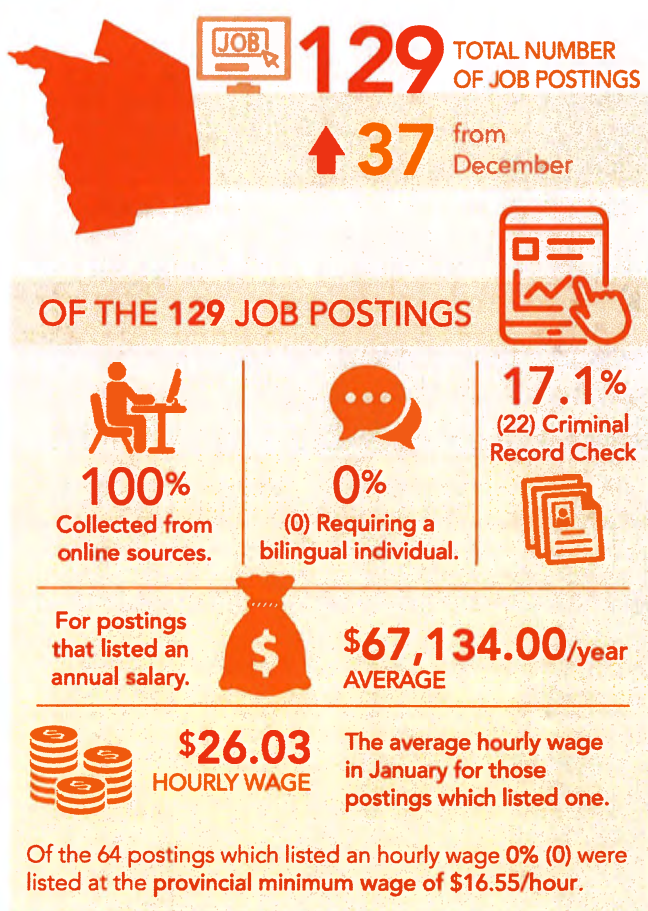
NIPISSING DISTRICT

There were 500 job postings recorded for Nipissing District in the month of January. Although January represents the eleventh consecutive month for which there was a year-over-year decrease in job postings, there was only a slight decrease -3.7% (-19) from the January 2023 figure of 519. The January total was significantly higher; +30% (+114), from the December total of 386 recorded job postings. 268 unique employers posted jobs in January; a substantial increase; +44.9% (+83) from the December figure of 185. Similar to the job posting total mentioned above the employer figure is only slightly below; -2.5% (-7), the year-over-year January total which was 275 in 2023.



PARRY SOUND DISTRICT

There were 129 job postings recorded for the Parry Sound district in the month of January. This figure is a substantial increase; +40.2% (+37) from the previous month's figure of 92. This month-over-month decrease is likely attributed to seasonal trending as employers put off filling vacancies over the holiday season and wait until January. This month also saw a return to the trend of notable year-over-year drops in job postings with the 2024 figure decreasing by -16.8% (-26) when compared to the January 2023 total. 74 unique employers posted jobs in January which is notably below; -9.8% (-8) the January 2023 total of 82.



* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

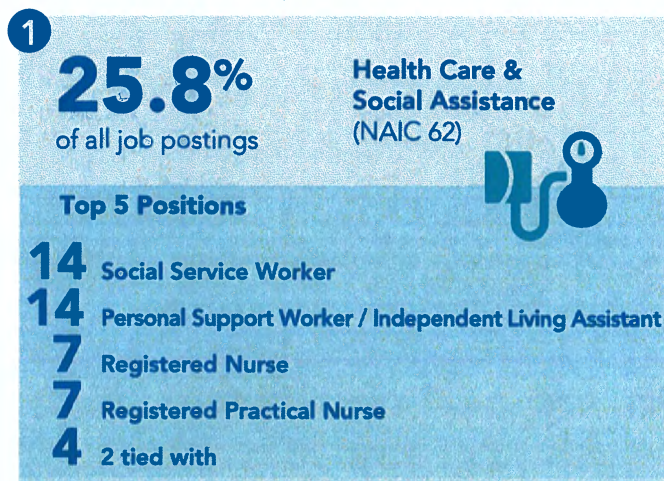
TOP 5 EMPLOYERS POSTING JOBS



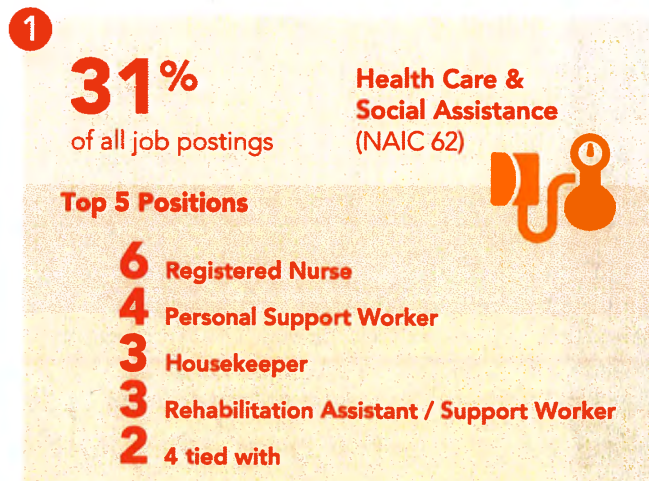
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



TOP 5 INDUSTRIES HIRING (NAICS)



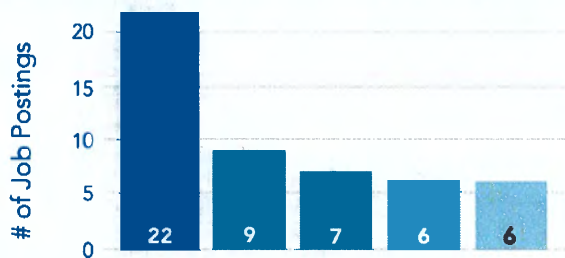
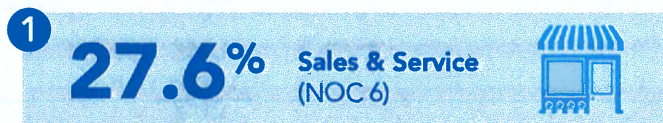
- 2** **15.8%** : Retail Trade (NAIC 44-45)
- 3** **8.8%** : Educational Services (NAIC 61)
- 4** **7.4%** : Transportation & Warehousing (NAICS 48-49)
- 5** **6.6%** : Accommodation & Food Services (NAICS 72)

- 2** **15.5%** : Educational Services (NAICS 61)
- 3** **12.4%** : Accommodation & Food Services (NAICS 72)
- 4** **10.1%** : Manufacturing (NAICS 31-33)
- 5** **6.2%** : Public Administration (NAICS 91)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in January with 25.8% (129) of the overall share each amongst all major industry classifications. This industry also saw the largest month-over-month increase in posting share of +4.5%. In contrast the Educational Services (NAICS-61) industry experienced the largest month-over-month decrease of -7.6%; accounting for 8.8% (44) of the January job postings.

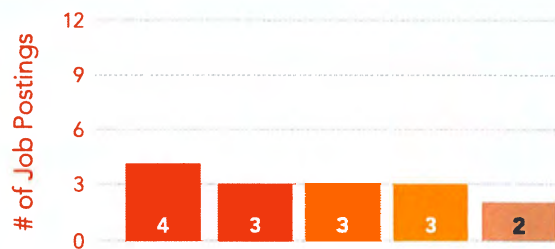
The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in January with 31.0% (40) of the overall share amongst all major industry classification. This industry also saw the largest month-over-month increase of +9.3%. Inversely the Arts, Entertainment and Recreation (NAICS-71) industry saw the largest month-over-month decrease of -10.4% to make up 1.6% (2) of the January job postings.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



- Retail Sales Associate / Representative
- Cook - Various
- Cashier
- Food Service Worker / Barista
- Caretaker / Janitor

TOP 3 OCCUPATIONAL CATEGORIES (NOC)



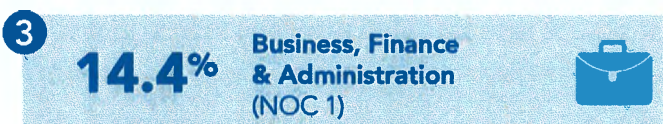
- Housekeeper
- Custodian / Janitor
- Cook - Various
- Food Service Supervisor
- 2 tied with



- Social Service Worker (20)
- Personal Support Worker / Independent Living Assistant (14)
- Teacher - Elementary/Secondary (12)
- Educational Assistant (9)
- Early Childhood Educator / Assistant (6)



- Teacher - Elementary/Secondary (7)
- Educational Assistant (5)
- Social Service Worker / Counsellor (4)
- Personal Support Worker (4)
- 7 tied with (1)



- Administrative Assistant (9)
- Human Resource Professional (6)
- Receptionist (5)
- Accountant / Accounting Clerk (4)
- 2 others tied with (4)



- Registered Nurse (6)
- Registered Practical Nurse (3)
- Rehabilitation Assistant / Support Worker (3)
- Activity Aide / Assistant (2)
- 7 tied with (1)

Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 27.6% (138) of all postings in January when compared to the major occupational classifications. These occupations saw the largest month-over-month increase of +4.1%. The largest month-over-month decrease of -2.4% was seen for Natural and Applied Sciences (NOC-2) based occupations which accounted for 4.2% (21) of the job postings in this month.

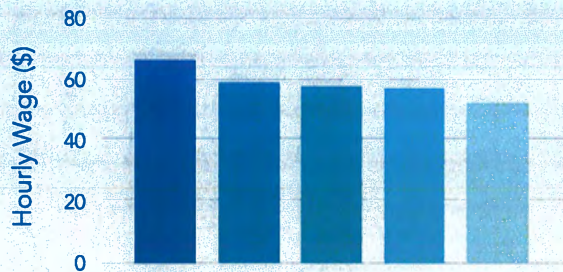
Sales and Service (NOC-6) based occupations represented the largest number of job postings in January with 25.6% (33) of all postings when compared to the major occupational classifications. Health (NOC-3) based occupations accounted for the largest month-over-month increase of +8.7% to represent 16.3% (21) of the recorded December postings. The largest month-over-month decrease in job posting share was for Trades, Transportation and Equipment Operator (NOC-7) based occupations which changed -6.5% from the previous month to account for 5.4% (7) of the January postings.

TOP 5 HOURLY WAGE VACANCIES



\$66.00

Director - Client Services, Child and Youth Mental Health Services
@ Hands TheFamilyHelpNetwork.ca
- North Bay



\$59.00 **Director - Corporate Services**
@ North Bay-Mattawa Conservation Authority

\$58.00 **Charge Nurse - Long Term Care**
@ West Nipissing General Hospital

\$57.68 **Psychologist**
@ One Kids Place Children's Medical Treatment Center of North East Ontario

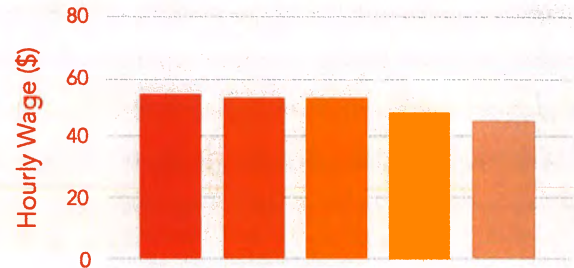
\$54.00 **Registered Nurse**
@ West Nipissing General Hospital

TOP 5 HOURLY WAGE VACANCIES



\$55.00

Speech Language Pathologist
- All Regions
@ Near North District School Board



\$54.00 **Registered Nurse**
@ West Parry Sound Health Centre

\$54.00 **Registered Nurse - Emergency Department**
@ West Parry Sound Health Centre

\$48.00 **Team Leader - Crisis Team**
@ Canadian Mental Health Association - Muskoka Parry Sound Branch

\$45.00 **Landscaper**
@ Bowman Landscaping & Excavation

TOP 3 ANNUAL SALARY VACANCIES

\$200,000

Business Manager
@ 401 Auto - North Bay Chrysler

\$120,907

Sales Manager - Automotive
@ Volkswagen North Bay

\$120,000

Sales Professional
@ Northern RV



Lowest Annual Salary **\$32,891**

Harm Reduction Outreach Worker - Mobile
@ AIDS Committee of North Bay and Area

The average hourly wage in January for those postings which listed (38.4%) an hourly wage was \$25.85/hour. This is a slight increase; +8.0% (+\$1.92/hour), from the current 12-month average of \$23.93/hour. Of the 192 postings which listed an hourly wage 7.8% (15) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$70,217.44/year. This is in-line; -0.4% (-\$248.37/year), with the current 12-month average of \$70,465.81/year.

TOP ANNUAL SALARY VACANCY

\$101,795

Chief Administrative Officer
@ Shawanaga First Nation

\$69,000

Sales Specialist
@ Bobcat of Parry Sound Ltd.

\$65,000

Service Advisor
@ Griffith Bros.



Lowest Annual Salary **\$45,000**

Maintenance Supervisor
@ Jolly Roger Inn & Resort

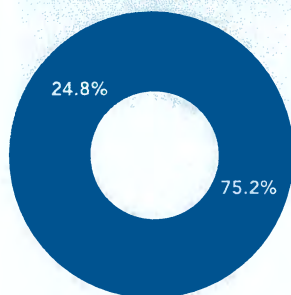
The average hourly wage in January for those postings which listed (49.6%) an hourly wage was \$26.03/hour. This figure is notably above; +8.9% (+\$2.13/hour), the current 12-month average of \$23.90/hour. Of the 64 postings which listed an hourly wage 0% (0) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of January was \$67,134.00; notably above; +7.9% (+\$4,921.06/year), the current 12-month average annual salary of \$62,212.94/year.

FULL-TIME / PART-TIME BREAKDOWN

75.2% of listings in January

↑ 1.7%
from December

75.2% (376) of the listings in January indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +1.7%, from the previous month when 73.5% of the job postings were classified as full-time.



- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

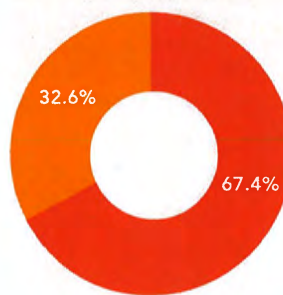
500 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

67.4% of listings in January

↓ 4.3%
from December

67.4% (87) of the listings in January indicated that the employment offered would be classified as full-time. This figure is a slight decrease; -4.3%, from the previous month where 71.7% of the job postings were classified as full-time.



- Full-time (35+ Hours)
- Part-time (20-34 Hours)
- Casual (Under 20 Hours)

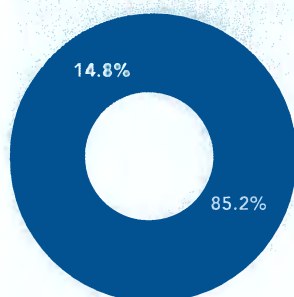
129 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

85.2% of listings in January

↑ 4.6%
from December

85.2% (426) of the listings in January stated that the opportunity in question would be permanent. This is a slight increase; +4.6%, from the previous month's figure of 80.6%.



- Permanent
- Temporary / Contract / Seasonal

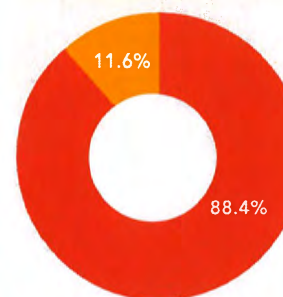
500 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

88.4% of listings in January

↑ 3.6%
from December

88.4% (114) of the listings in January stated that the opportunity in question would be permanent. This is slightly above; +3.6%, the previous month figure of 84.8%.



- Permanent
- Temporary / Contract / Seasonal

129 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
A&W (Sturgeon Falls)
Accident Support Services Ltd.
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
Airport Animal Hospital
Algonquin Nursing Home of Mattawa
Algonquin Pharmasave & Compounding Center
American Eagle Outfitters
Apollo Transport
Appleton Denture Clinic
Aramark Canada Ltd.
Arugula
Baker Tilly
Battano Construction Limited
Bay Builders
Bay Roofing and Exteriors Ltd.
Bay Truck Stop Family Restaurant
Bee-Clean Building Maintenance
Bentley & Co Ltd
Beyond Sushi
Binx Professional Cleaning
BioPed Footcare
Blanchfield Roofing Co. Ltd.
Blue Sky Animal Hospital
Boat Longyear - North Bay
Boat Longyear - Sturgeon Falls
Boston Pizza - North Bay
Bradwick Property Management
Brainworks
Brandt Industries
Buffed Total Cleaning
Bulk Barn Foods Limited
Burger World - Hammond
Campus Living Centres
Canada Post - Astorville
Canada Post - Sturgeon Falls
Canadian Addiction Treatment Pharmacy
Canadian Mental Health Association
- North Bay and Area
Canadian Tire - North Bay
Canadore College - College Drive
Canadore College of Applied Arts
& Technology
CannAmm
Canor Construction
CarePartners
Carlson Sports Limited
Cascades Casino
Cash Money
Cassellholme Home for the Aged
Cassells Animal Hospital
Cecil's Brewhouse & Kitchen
Cementation Canada
Central Welding & Iron Works
Chad's Grass Snow and More
Chatters Limited Partnership
CIBC - North Bay
Claire's
Commissionaires
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Cooper Equipment Rentals
CRC Solutions
Crisis Centre North Bay
CSN Collision Centre - Phil's
David Reynolds and Associates Inc.
DECO Windshield Repair
Degagne Carpentry
Dentistry on Worthington
Designed Roofing Inc.
Designed Roofing Inc., Essential Exteriors
& Northland Glass & Metal
Di-Corp
District of Nipissing Social Services
Administration Board
Dr. Delean and Associates Dental Office
DSI Underground Canada Ltd.

Dyno Nobel
Eclipse Stores Inc
Ed Seguin & Sons Trucking and Paving
EMCO Corporation
Empire Living Centre
Enterprise Holdings
Express Parcel
Eye Associates of North Bay
Fastenal
FDM4
FedEx Ground
First Choice Haircutters
First Student / First Transit
First Student Canada
Fix Auto North Bay
Freightliner North Bay
FreshCo
GardaWorld
Giant Tiger - North Bay
GoodLife Fitness Centre - Main Street
Goodyear Canada Inc. (Retreading)
Grounded Electrical
Groupe Dynamite - Garage
Groupe Optimum Inc.
Guy's Tire Sales Inc
H&R Block
Hands TheFamilyHelpNetwork.ca - North Bay
Happy Life
Holiday Inn Express North Bay
Home Instead
Home Instead Senior Care
Homewood Suites by Hilton North Bay
Hopper Buick GMC
Huron Oral Surgery Group
Hut 8 Corp
Hydro One Networks Inc
IDA - Mattawa Pharmacy
IPC
Ironwood Properties
J&R Property Management
J.G. Fitzgerald & Sons Ltd.
J.L. Richards & Associates Limited
Janveaux Forest Products
Junior's Tirecraft
Kal Tire
Karis Disability Services (formerly
Christian Horizons)
KIND Forest School
Knight Piesold Ltd.
Kohltech Windows & Entrance Systems
Koodo
KPMG LLP
LCBO - Verner
Les Soeurs de l'Assomption de
la Sainte vierge
LifeLabs
Linde Canada
Lisa's Doghouse
Little Kickers Sudbury & North Bay
Long & McQuade
Lot 88 Steakhouse and Bar
Marigold Unique Flavour
Marina Point Village
Martel & Mitchell Rehabilitation
Martin Roy Transport / MRT
Mattawa Hospital
Maurices
McDonald's (North Bay)
McDonald's (West Nipissing)
McDougall Insurance and Financial
Metal Fab Ltd.
MetricAid
Michaels
Miller Paving
Miller Technology Incorporated
Mincon Canada
Ministry of Labour, Immigration, Training
and Skills Development
Ministry of the Attorney General
Ministry of Transportation
Moore Propane
Motion
Municipal Property Assessment Corporation
Municipality of West Nipissing
MyCar
Myrt's Family Restaurant
Near North District School Board
New Horizons Communications
New York Fries
Nijjaansinaanik Child and Family Services
Nijjaansinaanik Child and Family Services
- North Bay
Nipissing Serenity Hospice
Nipissing Transition House
Nipissing University
Nipissing Wellness Ontario Health Team
Nipissing-Parry Sound Catholic District
School Board
Nipissing-Parry Sound Student
Transportation Services
Nordic Minesteel Technologies Inc.
North Bay & District Multicultural Centre
North Bay Cycle and Sports
North Bay Humane Society
North Bay Hydro
North Bay Parry Sound District Health Unit
North Bay Police Service
North Bay Regional Health Centre
North Bay-Mattawa Conservation Authority
Northern RV
North-Tech Stone and Ceramic
One Kids Place Children's Medical Treatment
Center of North East Ontario
Ontario Northland
Ontario Public Service
Optimum Insurance Company Inc.
Oxford Learning Centres, Inc.
Paragon Bay Group Ltd.
Paramed Home Health Care
Partner's Billiards and Bowling
Pavao Contracting Inc
Petro Canada and Restaurant - Temagami
PHARA
Pilot Diamond Tools Ltd.
Pioneer Construction
Plan A Long Term Care Staffing and
Recruitment
Premier Mining Products
PuroClean North Bay and Nipissing
Redpath Mining Contractors and Engineers
Rise Controls Inc
Riv Chip Stand
Rodger B. Bowness, Barrister and Solicitor
Rogers
Roots Canada
Royal Bank of Canada - North Bay
Royal LePage North Bay Real Estate
Services, Brokerage
SafeSight Exploration Inc.
Sangster Law
Savage Ford Sales Limited
Science North
Scotiabank - Mattawa
Scotiabank - North Bay
Scotiabank - Northgate
Seaboard Transport Group
Sephora Canada
Shahi the Royal Roti Ltd.
Showcase
Sienna Senior Living
Simcoe Building Centre
Sonepar Canada - Dixon Electric
Springer Animal Hospital
SRP Building Products Inc.
Stantec
Staples Canada
Starbucks - North Bay
Stock Transportation
Stockfish Automotive Group
Sturgeon Falls Brush and Contracting Ltd
Subaru of North Bay
Subway - Pinewood Park Drive

Syl's Neighbourhood Kitchen
Szamra Group Facility Services
Talize
Tan Tan Wok
TD Bank - North Bay
Telus
Terrace Suites
The Brick North Bay
The Children's Aid Society of the District
of Nipissing and Parry Sound
The Corporation of the City of North Bay
The Cosmetic Clinic
The Home Depot - North Bay
The Homebrew Centre
The Urban Cafe
ThinkOn
Tim Hortons - Pinewood Park Dr.
Tim Hortons - Sturgeon Falls
TJX Companies - Homesense
Total Cleaning & Restoration
Township of Bonfield
Trans Canada Safety
Tremblay Chrysler Dodge Jeep Ram
True North Chevrolet Cadillac Ltd / Fix Auto
North Bay
Tulloch Engineering
Two Rivers Motel
United Rentals of Canada Inc.
Valois Motel & Restaurant
Value Village
Victoria Order Of Nurses
Victorian Order of Nurses / VON
Village Media Inc.
Volkswagen North Bay
Voyageur Aviation Corp
Wacky Wings
Walmart - North Bay
Waters Edge Care Community
West Nipissing General Hospital
Wine Rack
Wine Rack - Metro
YMCA of Northeastern Ontario

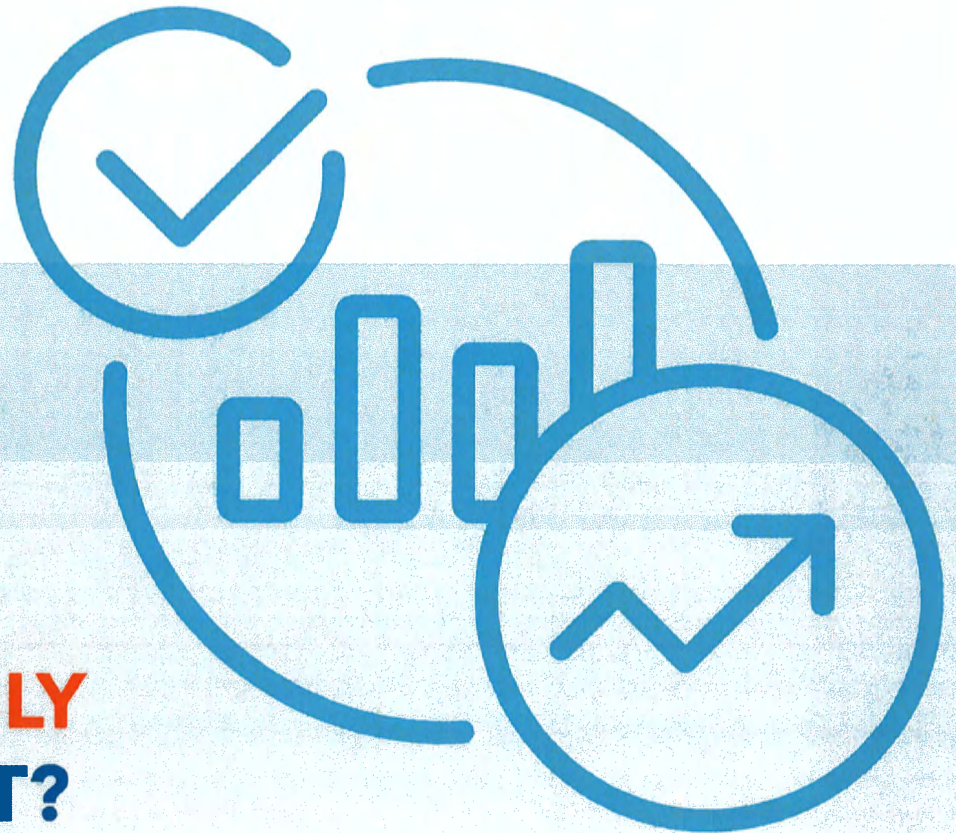


PARRY SOUND DISTRICT

Adams Bros. Construction
Almaguin Forest Products
Almaguin Highlands Community Living
Almex Group
Anchor Rehabilitation Support Services, Inc.
Ashley HomeStore Parry Sound
Barburrito Fresh Mexican Grill
Belvedere Heights
Bowman Landscaping & Excavation
BrokerLink - Parry Sound
Canada Post - Burk's Falls
Canadian Mental Health Association
- Muskoka Parry Sound Branch
CarePartners
Comfort Inn Parry Sound
Conseil scolaire public du Nord-Est
de l'Ontario
Contact North (Parry Sound)
Crofters Food Ltd
CSN Buchans
Danielle Smith Professional Accounting
Services
Dawson Dental - Callander Bay Dental
Di Salvo's Bella Cucina and Family Style Meals
District of Parry Sound Social Services
Administration Board
DK HVAC
Eastholme Home for the Aged
Fowler Construction Company Limited
Gardens of Parry Sound Retirement
Residence

Grand Tappattoo Resort
 Hands TheFamilyHelpNetwork.ca
 - Parry Sound
 Hillcrest Grocery
 Jolly Roger Inn & Resort
 Kawartha Credit Union - Parry Sound
 Lakeside Cottage Care
 Linh Nails & Spa
 Little Gardens
 Lofthouse Manufacturing (a Division
 of Brawo Brassworking Limited)
 Log Cabin Inn & Catering
 Marshall Well Drilling
 Municipality of Callander
 Municipality of Magnetawan
 Near North District School Board
 Nijjaansinaanik Child and Family Services
 Nijjaansinaanik Child and Family Services
 - Parry Sound Area
 North Bay & District Multicultural Centre
 Nurse Next Door
 Oakcrest Co.
 One Kids Place Children's Medical Treatment
 Center of North East Ontario
 Ontario Public Service
 Parry Sound Forest School
 Pizzaville
 Royal Bank of Canada - Sundridge
 Schlager Inc.
 Science North
 Scotiabank - Parry Sound
 Serenity Senior Residence
 Shannondale Pet Hospital
 Shawanaga First Nation
 Shoppers Drug Mart - Parry Sound

Stan Darling Insurance Inc.
 Starbucks - Parry Sound
 Sundridge Dental
 Swift Canoe and Kayak
 TD Bank - Parry Sound
 Terrace Suites
 The Friends
 The Source Electronics Inc. - Parry Sound
 Tim Hortons - Parry Sound
 Township of Ryerson
 Trestle Brewing Company Limited
 Victorian Order of Nurses / VON
 Village of Burk's Falls
 Vista Radio Ltd
 Walmart - Parry Sound
 West Parry Sound Health Centre
 Westburne



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.
 Each month we compile this report based on our job portal **readysethired.ca**.
Readysethired.ca is an online job portal that provides and collects real time job postings
 within the districts of Nipissing and Parry Sound. These postings are updated daily and
 provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
 readysethired.ca
 info@thelabourmarketgroup.ca



The Labour Market Group
 Guiding partners to workforce solutions.

IN THIS EDITION

NIPISSING & PARRY SOUND:
NUMBER OF BUSINESSES BY
EMPLOYEE SIZE

JOBS REPORT JANUARY 2024

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING
Health Care & Social
Assistance (25.8%)

PARRY SOUND
Health Care & Social
Assistance (31%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
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The Labour Market Group is funded by:



February 2024

LABOURFOCUS


The Labour Market Group

NIPISSING & PARRY SOUND: NUMBER OF BUSINESSES BY EMPLOYEE SIZE

In **Nipissing**, Real Estate & Rental & Leasing stand out in terms of the large number of **solo operators**. (landlords of residential rental units).



The third largest category of **solo operators** is in **Professional, Scientific & Technical Services** (management, scientific and technical consulting services).



The next industry is **Construction** (residential building construction, building finishing contractors, other specialty trade contractors and building equipment contractors).

INDUSTRY SECTOR (NAICS)	NUMBER OF EMPLOYEES							RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	
11 - Agriculture	131	24	5	2	4	0	0	11
21 - Mining	14	2	3	2	4	0	3	18
22 - Utilities	21	1	0	1	0	2	0	19
23 - Construction	330	178	75	30	28	5	4	2
31-33 - Manufacturing	65	29	21	16	15	13	2	12
41 - Wholesale Trade	66	26	30	23	7	1	0	13
44-45 - Retail Trade	199	127	122	99	49	16	9	3
48-49 - Transportation & Warehousing	145	49	11	8	11	9	4	9
51 - Information & Cultural	35	20	14	4	3	1	0	15
52 - Finance & Insurance	231	30	23	16	14	2	0	7
53 - Real Estate, Rental & Leasing	1,556	103	30	9	5	1	0	1
54 - Professional, Scientific & Technical Services	324	93	30	29	11	4	2	6
55 - Management of Companies	38	1	2	2	0	1	0	17
56 - Administrative Support	119	51	16	19	5	3	0	10
61 - Educational Services	41	8	8	8	3	2	6	16
62 - Health Care & Social Assistance	304	156	61	37	30	10	12	4
71 - Arts, Entertainment & Recreation	51	17	9	7	6	1	1	14
72 - Accommodation & Food Services	108	52	43	41	40	15	2	8
81 - Other Services	312	136	47	21	5	2	0	5
91 - Public Administration	0	3	1	5	3	5	8	19
CLASSIFIED BUSINESSES	4,090	1,106	551	379	243	93	53	
% of All Classified & Unclassified Businesses	64%	17%	8%	6%	4%	1%	1%	
Cumulative %	64%	81%	89%	94%	98%	99%	100%	
Ontario % of Classified & Unclassified Businesses	72%	17%	5%	3%	2%	1%	1%	

Statistics Canada, Canadian Business Counts, June 2023

 www.thelabourmarketgroup.ca

MORE FROM THE JANUARY JOBS REPORT:



TOP OCCUPATIONS

NIPISSING

Sales & Services (27.6%)

**Education, Law & Social,
Community & Gov (19.4%)**

**Business, Finance
& Administration (14.4%)**

PARRY SOUND

Sales & Services (25.6%)

**Education, Law & Social,
Community & Gov (20.9%)**

Health (16.3%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
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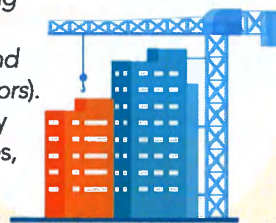
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In **Parry sound**, Real Estate & Rental & Leasing stand out in terms of the large number of **solo operators**. (landlords of residential rental units).

The next industry is **Construction** (residential building construction, building finishing contractors, other specialty trade contractors and building equipment contractors).

Parry Sound has considerably more Construction businesses, especially among firms with nine employees or less.



The third largest category of **solo operators** is in **Professional, Scientific & Technical Services** (management, scientific and technical consulting services).



In **Nipissing**, a very close third are computer systems design and related services, while in **Parry Sound**, third place is occupied by accounting, tax preparation, bookkeeping and payroll services.

INDUSTRY SECTOR (NAICS)	NUMBER OF EMPLOYEES							RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	
11 - Agriculture	142	28	2	3	0	0	0	11
21 - Mining	2	2	0	4	0	0	0	20
22 - Utilities	14	1	0	0	0	0	0	19
23 - Construction	474	285	82	29	10	2	0	1
31-33 - Manufacturing	76	31	13	9	3	7	2	12
41 - Wholesale Trade	44	16	10	7	3	0	0	14
44-45 - Retail Trade	135	75	52	28	25	6	2	5
48-49 - Transportation & Warehousing	131	31	16	5	4	1	0	8
51 - Information & Cultural	21	12	9	0	0	0	0	15
52 - Finance & Insurance	145	17	6	6	3	1	0	10
53 - Real Estate, Rental & Leasing	809	47	5	4	0	0	0	2
54 - Professional, Scientific & Technical Services	245	76	15	11	0	0	0	4
55 - Management of Companies	33	1	0	0	0	0	0	17
56 - Administrative Support	119	45	9	10	0	1	0	9
61 - Educational Services	20	4	4	2	1	1	0	18
62 - Health Care & Social Assistance	146	64	12	17	14	1	8	7
71 - Arts, Entertainment & Recreation	64	24	15	8	5	0	0	13
72 - Accommodation & Food Services	138	58	26	25	16	5	1	6
81 - Other Services	234	95	16	6	5	1	0	3
91 - Public Administration	2	3	3	7	15	8	3	16
CLASSIFIED BUSINESSES	2,994	915	295	181	104	34	16	
% of All Classified & Unclassified Businesses	68%	19%	6%	4%	2%	1%	0%	
Cumulative %	68%	87%	93%	97%	99%	100%	100%	
Ontario % of Classified & Unclassified Businesses	72%	17%	5%	3%	2%	1%	1%	

Statistics Canada, Canadian Business Counts, June 2023

www.thelabourmarketgroup.ca

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

February 26, 2024

The combined in-person/virtual TRI Council meeting of the Councils of the Township of Armour, the Township of Ryerson and the Village of Burk's Falls was held on Monday, February 26, 2024 at 7:00 p.m. at the Katrine Community Centre.

Those in attendance for were:

Township of Armour Council present included Mayor Rod Ward; Councillors Jerry Brandt, Wendy Whitwell, Dorothy Haggart-Davis and Rod Blakelock; Staff: John Theriault, Clerk-Treasurer/ Administrator, Charlene Watt, Deputy-Clerk and Amy Tilley, Waste Management Administrator.

Village of Burk's Falls Council present included Mayor Chris Hope, Councillors John Wilson, Ryan Baptiste, Sean Cotton and Ashley Brandt; Staff: Denis Duguay, CAO-Clerk, Tammy Wylie, Treasurer and Graham Smith, Arena Manager.

Township of Ryerson Council present included Mayor George Sterling, Councillors Glenn Miller, Delynn Patterson, Beverly Abbott, and Dan Robertson; Staff: Brayden Robinson, CAO/Treasurer, Nancy Field, Clerk, Dave McNay, Fire Chief; Ken Stevenson, Deputy Chief and Cam Haffner, Fire Prevention Officer.

The meeting was called to order by Mayor Rod Ward at 7:00 p.m.

Mayor Rod Ward welcomed all of the participants.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING:

The notes of the regular meeting held on October 23, 2023 were approved as amended.

DECLARATION OF PECUNIARY INTEREST: None

DISCUSSION ITEMS:

Budgets and Reports

Fire Department

The Fire Chief presented the 2024 final draft fire budget. The operating budget for the fire department is increasing by 8.86% or \$40,100 and the capital budget is increasing by \$630,689 or 574.68% giving a total increase of \$670,789 or 119.30%. In the operating budget the wages are increasing by \$22,600, the new equipment is increasing by \$9,100 and the vehicle expense is increasing by \$6,800. The capital budget includes the purchase of a new pumper for \$669,400 and the engineering of the new fire hall for \$50,000. Questions were asked and answered. The Townships of Armour and Ryerson passed resolutions approving the 2024 Fire Department's budget, the Village of Burk's Falls tabled their resolution on this item.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

February 26, 2024

Arena

The Arena Manager presented the 2024 final draft arena budget and a 2023 summary report. The operating budget is increasing by \$60,443 or 21.61% and the capital budget is increasing by \$28,250 or 26.65% giving a total increase of \$88,683 or 23.00%. Operating changes include an increase in revenues of \$35,450, an increase of \$58,254 in salaries & benefits, \$6,528 in insurance, \$9,991 in utilities, \$5,900 for the maintenance of the Zamboni \$4,500 for the Agricultural Society's tents and other increases which are due mostly to the increase in use of the arena. Increases in the capital budget are related to the repair and maintenance of the facility. Questions were asked and answered. Each municipality passed a resolution approving the 2024 Arena budget.

Library

The Library CEO presented the 2024 final draft library budget. The total library budget is increasing by \$8,119 or 4.57%. This increase is mostly due to inflation. Questions were asked and answered. Each municipality passed a resolution approving the 2024 Library budget.

Waste Management

The Waste Management Administrator presented the 2024 final draft waste management budget. The total waste management budget is increasing by \$21,271 or 7.76%. Due to an increase in hours and a replacement of an employee, the salaries are increasing by \$35,231, which is offset by a \$15,000 reduction in the capital budget. Questions were asked and answered. Each municipality passed a resolution approving the 2024 Waste Management budget.

Blue Box Program Transition

The Waste Management Administrator presented a report on the transitioning of the blue box to full producer responsibility. The report covered some background information. The report included some discussion items and some questions which need to be answered before finalizing the transition. TRI Council discussed the report and the Waste Management Administrator will be completing more research and report back at a future TRI Council meeting.

Update New Fire Hall

The Township of Ryerson provided a report presenting an update on the new fire hall project. EMS has dropped out of the project. Therefore, this project will now be the sole responsibility of the three municipalities. The report advised each partner of their share of this project. It also provided a schedule of how the project should move forward. The preliminary costs to start this project have been included in the 2024 Fire Department budget. If the partners agree with the construction schedule and to cover their share of the cost of this project, then this

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

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project can move forward. The Townships of Armour and Ryerson passed resolutions approving the construction schedule and their share of the cost of this project. The Village of Burk's Falls tabled their resolution on this item.

Update New Library Project

The Clerk-Treasurer/Administrator of the Township of Armour submitted a report that provided an update on the new library project. The report covered the work which has been accomplished for the replacement of the library. It also requested direction and some decisions from the three municipalities. After some discussion, the Township Armour passed a resolution approving the inclusion of their share of the cost of bringing this project to tender in their 2024 budgets. The Village of Burk's Falls and the Township of Ryerson tabled their resolutions on this item.

Representative on the OPP Detachment Board

TRI Council reviewed an email which provided information on the creation of an OPP Detachment Board. One representative will need to be appointed to represent the Township of Ryerson, the Village of Burk's Falls and the Township of Armour. Each municipality passed a resolution appointing Dan Robertson to the OPP Detachment Board.

Water and Sewer Expansion and Connections

TRI Council discussed how water and sewer connections are completed and where the systems are available in our community. The Village of Burk's Falls was asked why a request for a connection has not yet been completed. The Village of Burk's Falls advised TRI Council that the agreement giving them authority over the water and sewer connections on Commercial Drive is presently in their lawyers' hands and that they should get a response within a week.

Agricultural Society – Fall Fair/Arena Ice

TRI Council discussed a request from the Agricultural Society to the Village of Burk's Falls to take out the ice during the Fall Fair, which they are looking at making into a three-day event. Based on the information provided by the Agricultural Society, the agreement the Society has with the Village of Burk's Falls requires the Village to take out the ice for the Fall Fair. The Agricultural Society needs to know if they can use the arena ice area so they may advise their vendors.

The Village of Burk's Falls is requesting that the agreement be forwarded to them for review. They also invited the Agricultural Society to attend their Council meeting to discuss this issue.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

TRI COUNCIL NOTES

February 26, 2024

Other Business

TRI Council was advised that although there presently are problems with the new hospital build in this region, we need to stay positive and support it. We also need to stay involved in the conversation so that our needs are taken into consideration.

TRI Council was also advised that the Burk's Falls Health Team and the Sundridge and District Medical Centre both received an ongoing grant which will create five-and one-half positions in the health community. This will improve services in our region.

NEXT MEETING:

The next meeting is scheduled for May 27, 2024 and will be hosted by the Village of Burk's Falls.

ADJOURNMENT:

The TRI Council meeting adjourned at 9:15 p.m.

RESOLUTIONS:

Moved by Dorothy Haggart-Davis, seconded by Chris Hope; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls approve the notes of the TRI Council meeting held on October 23, 2023, as amended. Carried

Moved by Glenn Miller, seconded by Jerry Brandt; That the TRI Council of the Township of Armour, Township of Ryerson and the Village of Burk's Falls adjourn this regular TRI Council meeting at 9:15 p.m. until the next regular TRI Council meeting scheduled for May 27, 2024 to be hosted by the Village of Burk's Falls. Carried

Rod Ward, Mayor

John Theriault, Clerk

Ministry of the Solicitor General

Ministère du Solliciteur général

External Relations Branch

Direction des relations extérieures



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March 4, 2024

Dear Ontario Provincial Police Detachment Board Lead:

In January 2024, communities were notified that the Ministry of the Solicitor General released the description of the regulation that will set out Ontario Provincial Police (OPP) Detachment Board compositions and other related matters; public/stakeholder input on the Ontario Regulatory Registry (ORR) was due February 13, 2024. The ministry is now writing to provide OPP Detachment Boards with next steps in this process.

The ORR posting is now closed, and we thank all stakeholders for their feedback. Please be aware, the proposed board compositions reflected in the posting are not finalized as the ministry will be taking all feedback into consideration, including any requests received from communities for revisions to their respective board composition. In the interim, the ministry continues to prepare for the *Community Safety and Policing Act, 2019* to come in-force on April 1, 2024.

The ministry requires a key contact for each detachment board to create an Agency Profile on Ontario's Public Appointment Management System (PAMS). This Agency Profile will be available on the public-facing Public Appointments Secretariat [website](#) to help facilitate the appointment of provincial appointees to your Board.

The following information is required to create an Agency Profile:

- Name of the OPP detachment board
- Mailing address
- Email address
- Phone number
- URL (if applicable)

Please note that the contact information that is provided will be published and can be accessed publicly. The name of the OPP detachment board on the PAMS system will be labelled as it appears on the description (e.g., [Detachment name] OPP Detachment Board – Board 1).

Please submit this information to the ministry lead, Jacob Estrela-Robalino, Appointments Officer, Public Safety Division, at Jacob.estrela-robalino@ontario.ca. Once received, the information will be translated to French and posted to the website. Each OPP Detachment Board will be notified when their Agency Profile is live on the website and accepting applications. All boards should provide the above information to the ministry by **March 15, 2024.**

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If you have any further questions about the public appointments process, please contact Jacob Estrela-Robalino, Appointments Officer, Public Safety Division, by email at Jacob.estrela-robalino@ontario.ca.

Thank you for your continued support and collaboration throughout this ongoing process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michelina Longo', with a stylized flourish at the end.

Michelina Longo
Director, External Relations Branch
Public Safety Division

Community and Critical Services Planning for the Township of Armour

Mapping the Future



—Resolution—

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Need for Planning: Decision Point

Armour Township is located in the region known locally as the Almaguin Highlands in the District of Parry Sound, north of the District of Muskoka and south of the District of Nipissing. The municipality is made of a mixture of rural, lakefront and commercial properties surrounding the Village of Burk's Falls. The population in 2024 is made up of 1459 permanent residents, which roughly doubles when including seasonal/cottage residents. There are "unofficially" a total of 12 small municipalities which make up the Almaguin Highlands.

In efforts to maximize efficiencies and account for the fact that tax-base and annual budgets tend to be much smaller than many Ontario municipalities, the Township of Armour has a shared services agreement with two other adjacent municipalities. Armour, the Village of Burk's Falls and the Township of Ryerson are part of a "TRI-Council" which jointly support the local arena, landfill site and fire department. In addition, a separate agreement between the three supports the local library.

Although the three-party agreements have served the municipalities and citizens well on an operational, year-to-year basis, there are a number of challenges related to future planning and development and decisions regarding capital / building assets which have led to a state of inertia. The need, for example, for both a new and/or expanded library and the need for a new firehall have been known for many years. Progress has been circular in nature, and thus has stalled frequently. Further on-going delays undermine the confidence of citizens and staff, and risk long-term challenges and greater long-term costs. Additionally, the Township of Armour has already indicated that the build of a new, purpose-built health and wellness centre is critical for the citizens of the Almaguin Highlands. Timing of this is key, given a large, multi-million dollar project to the south of us to build new hospital infrastructure in Muskoka. We have an opportunity to leverage the timing of this work.

The council and staff of Armour Township have now exhausted previous approaches to much-needed improvements for both our community services such as the library, and critical services such as fire protection. In areas within our direct control (i.e. separate from tri-council agreements) Armour has already completed improvements to our community centre and our heritage centre. We will now take a fresh approach to meeting our top declared priorities – a new health and wellness hub, a new firehall, and a new or upgraded library.

Current Priorities...

Armour's priorities, as indicated to our TRI-Council partners and members of the public in August of 2023, are as follows:

SUMMARY OF POTENTIAL INITIATIVES (SHORT AND MEDIUM TERM)

Potential Project	Potential Options	Municipal Impact	Comments	Urgency & Timeline	Priority
New Healthcare Centre (to augment existing building)	<ol style="list-style-type: none"> 1. New built-for-purpose centre – private/public partnership 2. New built-for-purpose centre – combined with Firehall / EMS 3. Status quo 	Almaguin-wide (all AHHC members)	Costs potentially shared among 10-12 municipal partners; private-sector partnership possible; fund-raising already started; Armour to take lead role	High – Aligned with MAHC build	1
Firehall / EMS	<ol style="list-style-type: none"> 1. New build, new location 2. Partner with other municipality, expand other location 3. Status quo 	Tri-Council (BF / AR / RY)	Some reserves; potential partnership with neighbouring municipality	High – 2025-26	2
Water / Sewer Expansion	<ol style="list-style-type: none"> 1. Expand into Armour / Ryerson 2. Status quo 	Tri-Council (BF / AR / RY)	Expansion into tri-council requires new agreement; high costs, including initial study	High – Unknown timeline	3
Library	<ol style="list-style-type: none"> 1. New build, new location 2. Expansion of current location 3. Leverage another existing building 4. Status quo 	Tri-Council (BF / AR / RY)	No, or limited, reserves	Medium – more space needed	4
Arena (capital projects)	<ol style="list-style-type: none"> 1. On-going upgrades and maintenance 2. New multi-use facility (library?) 	Tri-Council (BF / AR / RY)	\$1.12-m (10-year capital plan); some reserves	Medium – On-going	5
Existing Health Centre Building (Huston)	<ol style="list-style-type: none"> 1. On-going renos and improvements 2. Status quo 	Burk's Falls (with assistance from AHHC members)	Annual deficits potentially covered by catchment-area partners	Low – On-going	6
Other (community facilities, bridges, etc)	Individual municipality discretion	Individual municipalities	Decisions made at individual municipality level, but potential impacts to above priorities	Varies	7

Based on our interactions, particularly with the Village of Burk's Falls, over the past year or so, some slight adjustments to our priorities as of this report are required (referring to Summary of Potential Initiatives above):

- Priority 3 (Water/Sewer Expansion) effectively falls off the chart as there is reliance on the Village of Burk's Falls for this to move forward and, to-date, we have not received an update on progress (i.e. potential environmental study, grant applications, etc);
- Through due diligence, the timing of these initiatives has also changed slightly, with the new firehall building becoming imminent and the health centre build being more aligned with activities related to the new hospital build in Muskoka.

This means that the firehall, the health and wellness centre, and the library are our top three priorities, respectively. This document is meant to provide an approach to satisfying these three initiatives in a practical, efficient and effective manner. We strongly believe that not only the residents of Armour Township but the residents of the Almaguin Highlands at large deserve improvements, enhancements and, indeed, focus on these services for the long-term benefit of our area. We expect growth in our area to be robust over the next 20-25 years and we need to position ourselves to support this growth.

Priority 1: New Firehall

The current firehall in the Village of Burk's Falls (168 Ontario Street) has long been known to be insufficient from both a space and functional point of view. The need for a new firehall was established nearly 20 years ago, yet delays continue. In 2024, despite assumptions that new firehall construction would start in 2025 or 2026, and despite work already underway by the Township of Ryerson to start planning for this, the Village of Burk's Falls announced that they did not have the funds to support the build in the near term. As allocation of budgets for fire is based on population and households, the formula dictates that Armour pays 47.84% of costs (on-going operational and/or capital); Burk's Falls covers 28.6% and Ryerson covers 23.56%. Ryerson is the administrative municipality responsible for day-to-day management of the Fire department as part of shared services. Ryerson's initial planning provides some of the information for this report.

Estimates for a new firehall build (based on a design/build plan undertaken previously by the Township of Powassan) are for a total cost of \$3-million. This puts Armour's stake at \$1,435,200; Burk's Falls at \$858,000; Ryerson at \$706,800. Armour and Ryerson passed resolutions supporting costs of the build in February of 2024. Burk's Falls did not and suggested that the project be delayed 5 more years.

The proposed new firehall will be built at property in Armour Township at the intersection of Pegg's Mountain Road and Ferguson Road (/Highway 520) directly adjacent to the Highway 11 ramp at the Ferguson Road exit. This property had been purchased by the Ministry of Transportation when the Highway 11 four-laning project occurred and Armour is in the midst of purchasing the property back now that the highway project is complete and the land is considered surplus. It is expected to be back in Armour's hands by June of 2024. This parcel of land is 24 acres in size, with the firehall requiring only a portion of that.

Further delays in the firehall build project are both frustrating and impractical. Costs are surely to rise significantly in the coming years, so continual delays just pushes this problem out to future councils. Impacts to services will continue, and staffing issues (in terms of both retention of current staff and attraction of new staff) will only get worse if delays continue and a perceived lack of support for the fire department is signaled. Armour is proposing to move forward with this project now.

Proposed Solution: New Firehall Build

The Township of Armour is proposing that the build of the new firehall carry on as scheduled in the “Firehall Project Update” report of February 16, 2024. To accomplish this, Armour will fund 100% of the build and will take over most aspects of the build project. The funding model for on-going annual / operational costs will remain as it is in the Tri-Council shared services agreement. However, Armour will own the building and will lease it back to the Fire Department. This lease, in turn, will become part of the Fire Department’s annual budget and the other two municipalities will therefore pick up additional annual costs but will not have to provide the up-front investment for the build.

The high-level schedule will be as follows:

Activity	Estimated Completion	Responsibility
Project investigations	Spring 2024	Ryerson
Preliminary design	Spring 2024	Ryerson / Armour
Property acquisition	June 2024	Armour
60% design completion	Summer 2024	Ryerson / Armour
90% design completion	Fall 2024	Ryerson / Armour
Construction start	Spring 2025	Armour
Project management	Spring 2025 to Fall 2026	Armour
Occupancy	Fall 2026	Armour

Priority 2: Health and Wellness Centre

Until very recently, the Almaguin Highlands area has often been an under-serviced part of the landscape with respect to healthcare. There has been renewed energy and focus on improving healthcare services across the region in recent years. In addition, a large, high-profile project to replace hospital buildings in both Huntsville and Bracebridge (as part of the Muskoka Algonquin Health Care redevelopment) has kicked off, with a renewed focus on ensuring that all communities in the catchment area (from south of Gravenhurst up to the Almaguin Highlands) are well-served. This, coupled with a generous offer from a business owner in Armour Township to take a lead role in the build of a new healthcare facility to serve our community (to replace the current 75-year-old health centre building at 150 Huston Street in Burk's Falls), has meant timing of such an initiative is imminent. Initially it was thought that this health centre could be built on Commercial Drive on property owned by this business owner. There were challenges, however, in establishing whether or not water / sewer hook-up (via the Village of Burk's Falls) to the property was possible, and there were further complications from a Zoning / Official Plan point of view.

Given the other activities (i.e. firehall and library), it made sense to step back to look at all of these activities in concert. As a result, it is felt that the better location for a new health centre would actually be in the same vicinity as the firehall (Pegg's Mountain Road and Ferguson Road). The total parcel of land is 24 acres and a 2-acre parcel could easily be severed for the health centre build.

It is anticipated that the business owner will retain ownership of the land and building and we will manage use of the building through leasing agreements. The business owner will incur the cost of the actual build. As such, Armour is providing two options to ensure an "anchor tenant" will be part of the solution (see "Priority 3" options below).

The healthcare service portion of the building might include the following:

- ✓ Outpatient Services (related to MAHC), including relocation of x-ray and lab services currently at the 150 Huston Street building;
- ✓ Family Health Team and Physicians (currently located at 150 Huston Street building);
- ✓ Pharmacy;
- ✓ Community Kitchen;
- ✓ Specialist Offices and/or Short-term Hotelling for Visiting Specialists;

- ✓ Virtual Clinic and Technology space (psychiatry, mental health, youth health, specialists);
- ✓ Dental Services;
- ✓ Ontario Telemedicine Network;
- ✓ Ophthalmology / Audiology Clinic.

Discussions are already underway to raise funds for new equipment related to the MAHC hospital, such as x-ray. The x-ray equipment currently at 150 Huston Street is end-of-life and will require replacement in the next 3 years (regardless of whether it is replaced in current location or placed in a new location). The Huntsville Hospital Foundation has agreed to raise funds in support of this cause, and for other hospital-related equipment which could be hosted in the Almaguin Highlands to provide services to the local community.

The next steps on this potential build activity rely on acquisition of the property at Pegg's Mountain Road and Ferguson Road; costing estimates and site plan as part of a development application; and on-going negotiations with healthcare providers who may be interested in participating in the health and wellness hub to ensure its viability.

Priority 3: Options for Library

The need for either a new or expanded library has been known and fully documented for several years. The use of the current 1,800 square foot location (at 39 Copeland Street in Burk's Falls) has been maximized as much as possible but the need to expand has been clearly demonstrated. Despite this, there have been numerous starts and stops on the road to a new (or expanded) library over many years.

Option A – Municipality as Anchor Tenant / Space at 56 Ontario Street Offered to Library

The current location of the Armour Township municipal office is 56 Ontario Street in Burk's Falls. This is actually an ideal location for relocation of the current library, and would prevent us from having to undertake a complete new rebuild for the library. The space is sufficient for the required expansion (roughly 4,600 square feet), and the location is ideal (in Burk's Falls, very close to public school). As part of the overall health centre build, space would be allocated to house the municipal office (anticipated space requirements, including future growth, would be 5,000 – 6, 000 square feet). Armour Township thus becomes the anchor tenant for the health centre building. Provisions would be made in the leasing agreement to ensure healthcare services are housed there on a long-term basis and that any future potential changes in ownership would not impact healthcare services or the municipality. Water/sewer hook-up would be a non-issue as well and septic would be installed on a property that fully meets Zoning and Official Plan requirements.

The municipal office portion of the building would be leased to Armour Township, with building ownership remaining with the property owner.

Option B – Library as Anchor Tenant / Municipal Offices Stay at 56 Ontario Street

A second option for the 'anchor tenant' at the Health and Wellness Centre would be the library itself. A new library could be located here in a separate portion of the building (similar to Option A), likely with about the same square footage requirements (roughly 5,000 square feet). The advantage to this option would be that it allows for a new build for the library and means the municipal offices do not have to move. The down-side is the location, in terms of proximity to the school, etc., is not as ideal for a library.

Similar to Option A, the space would be leased to the library, with building ownership remaining with the property owner.

CERTIFICATE OF WATER TANKER SHUTTLE ACCREDITATION

Presented to

Armour Township

F.S. Burks Falls (7)

Date Test Passed: September 5, 2023

Residential and Industrial Certification (7)

Flow Achieved: 420 I.G.P.M
Two (2) Hour Test Time

Liters Per Min: 1911

Signed: Melissa Rose
Melissa Rose - Principal

This Certificate is valid for 5 years and expires September 6, 2028

John Theriault (Clerk-Treasurer Administrator)

From: Barb Leonard <barbleonard97@gmail.com>
Sent: March 6, 2024 10:20 AM
To: Mayor Rod Ward; John Theriault (Clerk-Treasurer Administrator)
Cc: Anne Currie-O'Brien; Linda Hollo; Three Mile Lake Web Account
Subject: Signage at Three Mile Lake

You may be aware there was a situation on Three Mile Lake where ice fishermen were observed on one of the islands for 3 consecutive days. The assumption is they were camping on the island as there was a campfire going on the island at 5 am and on for several days.

This incident is of concern for the following reasons:

- the islands are private property, therefore, the ice fisherman were trespassing
- if the campfire got out of control it would likely decimate the island before it could be attended to by fire services
- potential damage to the island could take years to recover
- where were the fisherman going to the bathroom?
- what did they leave behind on the island?
- why did they think they could squat on the island property?

A Three Mile Lake Community member who observed the activity contacted the lake association Director's who then informed the land owner of the situation. The land owner contacted the OPP who attended and the ice fishermen then vacated the island.

The ice fisherman were parked at the new park at TML Rd/Sunnylea, likely overnight.

Signage has not yet been placed at the new park but is likely planned. To mitigate any further incidents the Three Mile Lake Community would like to request that signage include the following, or a variation thereof:

- No over night parking (allowed parking hours...?)
- No camping
- No campfires (anywhere...?)
- All property on the lake is private INCLUDING the islands
- There is no Crown Land on the lake for public use
- To prevent movement of invasive species boat cleaning/disinfecting is required prior to launch
- Not all water hazards are marked, use at own risk

There have been other incidents of people "exploring" the islands, prompting one owner to put up Private Property signs, something they did not want to do but felt they had to. Speaking on behalf of the members, I don't think anyone wants to see signs put up all around each of the islands ruining the view of the landscape.

Therefore, we would also like to request that the same signage be placed at the boat launch. This will ensure that anyone launching a boat/snowmobile, property owners included, understand that all property on the lake is privately owned, overnight parking and camping is prohibited, etc..

Your attention to this matter is appreciated by all property owners of Three Mile Lake.

Regards,

Barb Leonard
Treasurer
Three Mile Lake Community